



WEST CHESTER AREA SCHOOL DISTRICT
Combined Pupil Services and Education Committee Meeting
 October 10, 2022
 6:30 p.m.
 Spellman Education Center/Livestream

AGENDA

•	Public Comment	
★	Approval of September 12, 2022 Combined Education and Pupil Services Committee Meeting Minutes	J Chester
•	Review of PAYS Survey	M Kleiman
★	Review and Approval of Devereux Advanced Behavioral Health Contract	M Kleiman
•	Review of SAT/AP Exam Results	S Werner
★	Review and Approval of Revised Policy 137 Home Education Programs	S Missett
★	Review and Approval of Revised Policy 913: Nonschool Organizations/ Groups/Individuals	K Reynolds
★	Review and Approval of Revised Policy 913.2 Dissemination by Nonschool Organizations, Groups or Individuals (<i>formerly known as Distribution or Posting of Nonschool Organizations, Groups or Individuals</i>)	K Reynolds

★ Committee Voting Item

Public Comment Protocol

- Residents wishing to make public comment on agenda items must register prior to the start of the meeting.
- Public comments on agenda items will be taken at the beginning of the meeting prior to voting.
- Policy 903: Public Participation in Board Meetings governs public comment.
- The committee chair or designee will call residents in the order in which they signed in.
- A three-minute timer will be projected on the screen and will start after the speaker gives their name and township/borough.

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**WEST CHESTER AREA SCHOOL DISTRICT
Combined Education/Pupil Services Committee Meeting Minutes**

**September 12, 2022
Spellman Education Center Board Room
Start: 6:31 pm – Finish: 7:31 pm**

Attending Committee Members:

Kate Shaw (Chair-EDU) Joyce Chester (Chair-PS) Daryl Durnell Laura Detre

Other Board Members:

Gary Bevilacqua Karen Fleming Karen Herrmann Sue Tiernan Stacey Whomsley

Administration:

Robert Sokolowski Kalia Reynolds Wayne Birster Melissa Kleiman
 Sara Missett John Scully Jeff Ulmer

Public Comment:

Name	Subject of Testimony
Judi DiFonzo	Policy 137
Mike Winterode	ELA Core Instructional Materials
Amanda Greenberg	ELA Core Instructional Materials
Alexis Cooper	ELA Core Instructional Materials
Marion Oliver	ELA Core Instructional Materials

Items on Agenda:

- Approval of the August 15, 2022 Combined Education/Pupil Services Committee Meeting Minutes
- Approval of the following ELA Core Instructional Materials:
 - Amal Unbound by Saeed (Grade 6)
 - Finding Langston by Cline-Ransome (Grade 6)
 - A Long Walk to Water by Park (Grade 6)
 - The Night Diary by Veera Hiranandani (Grade 6)
 - A Story Like the Wind by Lewis & Weaver (Grade 7)
 - Patron Saints of Nothing by Ribay (Grade 9)
 - The Poet X by Acevedo (Grade 9)
 - The Four Winds by Hannah (Grade 11)
- Approval of Revised Policy 137 – Home Education Programs
- Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students
- Approval to Retire Administrative Guideline 137AG2: Participation in District Activities by Home Education Students
- Approval of Revised Policy 803 – School Calendar
- ASVAB Presentation
- Approval of annual contract renewal

Committee Actions/Outcomes to be placed on the September 27, 2022 Board Agenda for Approval:

Agenda Item	Vote
Approval of the August 15, 2022 Combined Education/Pupil Services Committee Meeting Minutes	4-0
Approval of the following ELA Core Instructional Materials: -Amal Unbound by Saeed (Grade 6) -Finding Langston by Cline-Ransome (Grade 6) -A Long Walk to Water by Park (Grade 6) -The Night Diary by Veera Hiranandani (Grade 6) -A Story Like the Wind by Lewis & Weaver (Grade 7) -Patron Saints of Nothing by Ribay (Grade 9) -The Poet X by Acevedo (Grade 9) -The Four Winds by Hannah (Grade 11)	4-0
Approval of Revised Policy 137 – Home Education Programs	4-0
Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students	4-0
Approval to Retire Administrative Guideline 137AG2: Participation in District Activities by Home Education Students	4-0
Approval of Revised Policy 803 – School Calendar	4-0
Approval of Armed Services Vocational Aptitude Battery (ASVAB) Program	4-0
Approval of annual Contract Renewals: <ul style="list-style-type: none"> • Staffing • Interpreter/translator 	4-0

Board Consent Agenda Items:

See consent agenda memo

Items to be discussed at a later date: None



West Chester Area School District

OUR MISSION IS TO EDUCATE AND INSPIRE OUR STUDENTS
TO ACHIEVE THEIR PERSONAL BEST



PENNSYLVANIA YOUTH SURVEY

IT PAYS TO ASK. IT PAYS TO KNOW.

2021



What is the PA Youth Survey “PAYS”

- The purpose of the PAYS survey is to learn about students mental health, behavior, attitudes, and knowledge concerning alcohol, tobacco, other drugs, and violence.
- The data is provided to school districts to assist with prevention.
- Given every two years to the same cohort of 6th-12th graders.
- 246,081 students participated across 1,072 school districts.
- 3,043 District students participated in the survey.



Overall Findings

- Overall, there was a decrease in most areas surveyed.
- The majority of the increases are below the state and national rate.
- We need to focus on the younger grade levels and the protective factors.
- It appears as though the emphasis on reducing the risk factors in the last few years have been effective.
- Our protective factors are much higher than our risk factors.



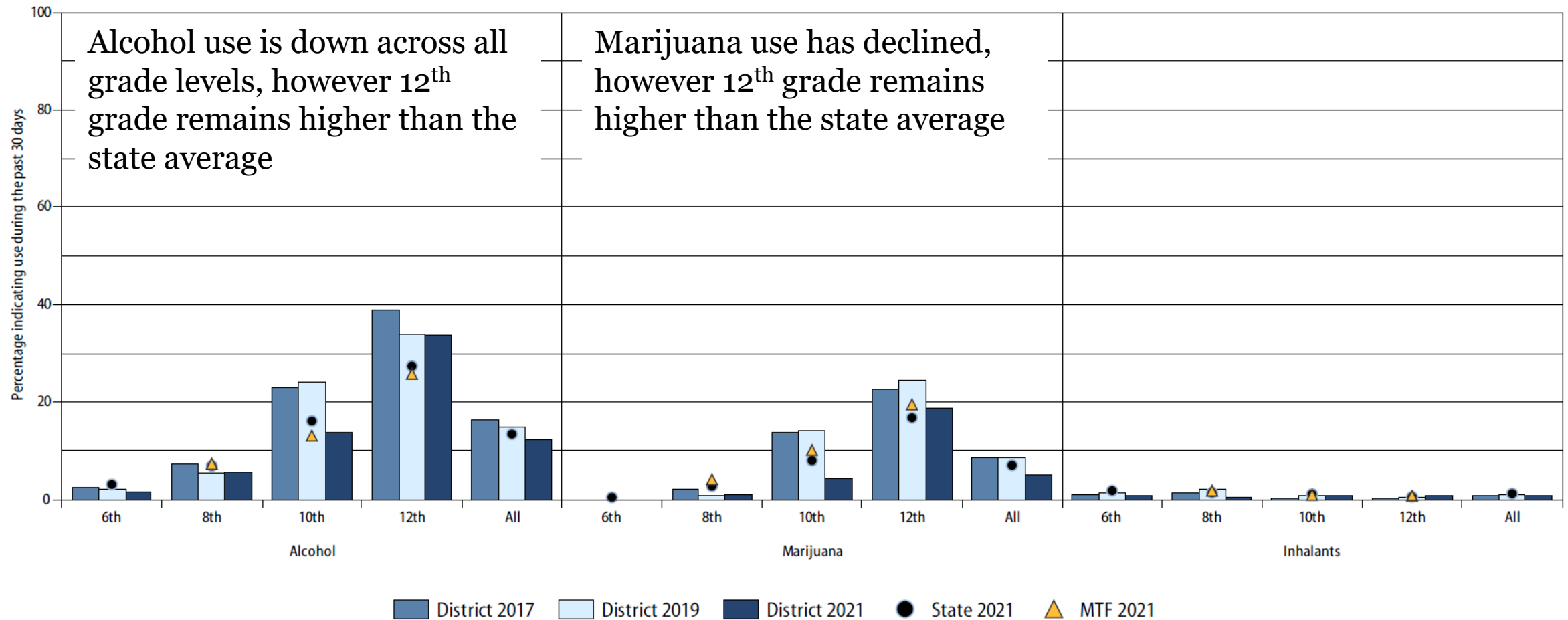
Alcohol, Tobacco and Other Drug (ATOD) Use

- **Early Initiation Drugs-** Alcohol, Cigarettes, Marijuana and Inhalants
- **Prescription Drugs-** Performance Enhancing Drugs, Narcotics, Tranquilizers and Stimulants
- **Other Drugs-** Cocaine, Crack, Methamphetamine, Heroin, Hallucinogens, Ecstasy and Synthetic Drugs



Early Initiation Drugs- 30 Day Use

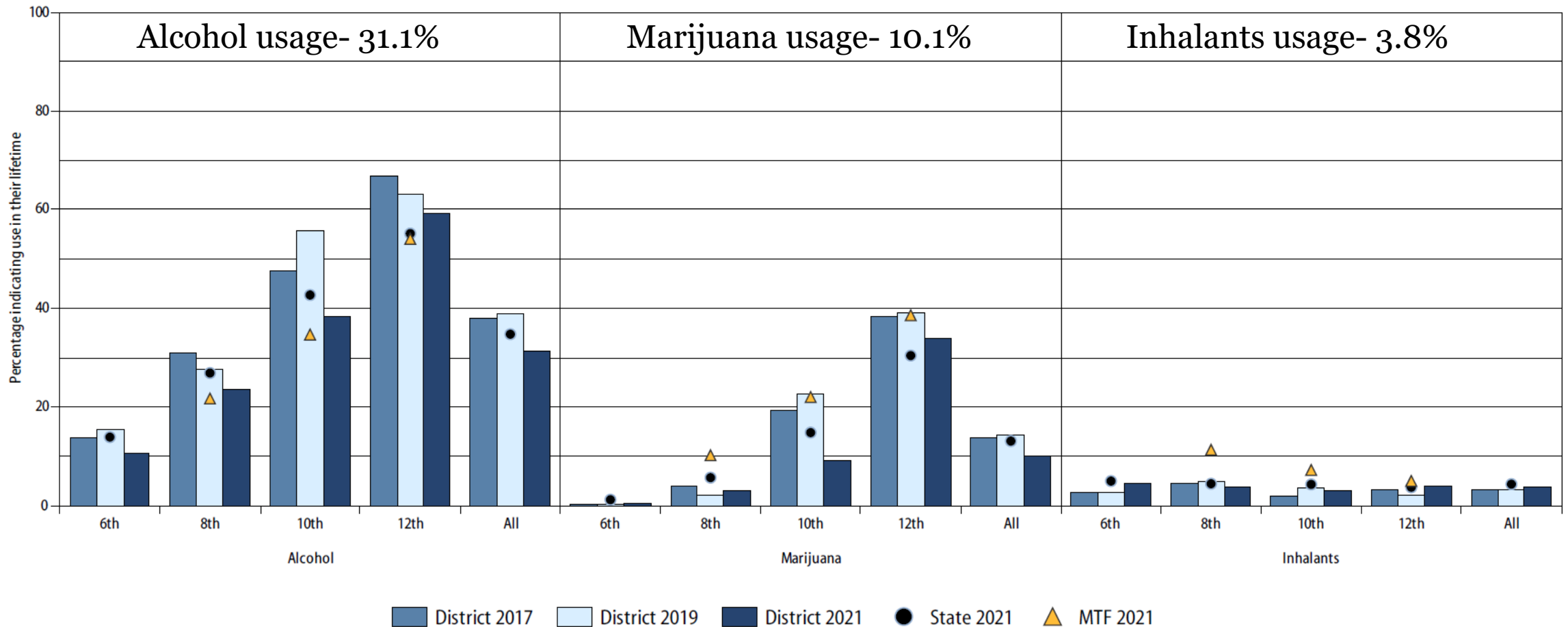
Early initiation and higher prevalence drugs - 30-day use
West Chester Area School District 2021 Pennsylvania Youth Survey





Early Initiation Drugs- Lifetime Use

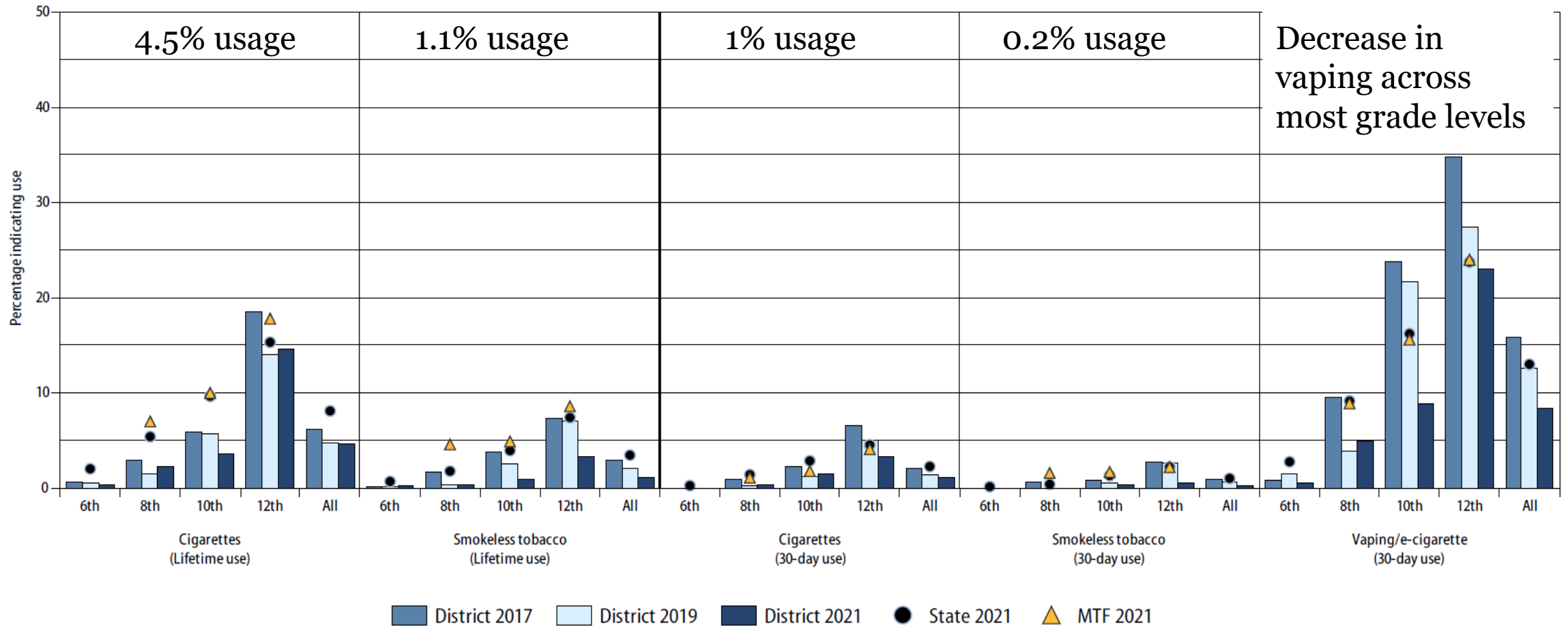
Early initiation and higher prevalence drugs - Lifetime use
West Chester Area School District 2021 Pennsylvania Youth Survey





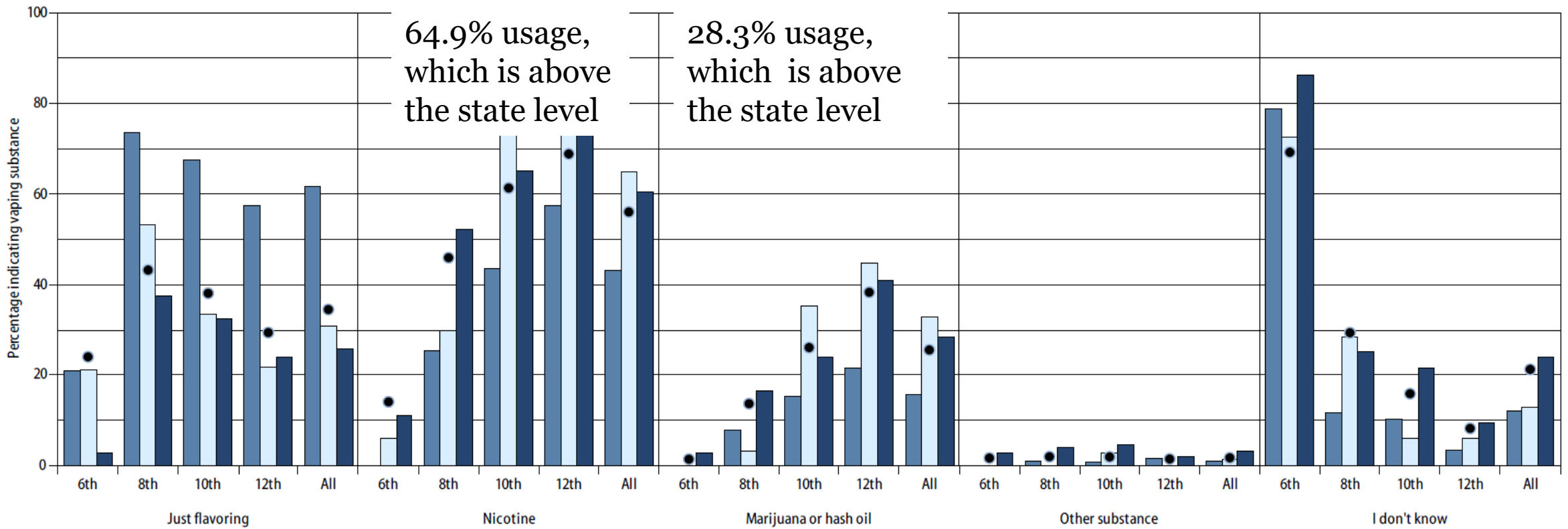
Tobacco and Vaping Use

Tobacco and Vaping - Lifetime and 30-day use
West Chester Area School District 2021 Pennsylvania Youth Survey



WC Vaping Substances

Vaping substances used by students indicating electronic vaping product use in the past year
West Chester Area School District 2021 Pennsylvania Youth Survey



(Reported by students indicating electronic vaping product use in the past year)

■ District 2017
 ■ District 2019
 ■ District 2021
 ● State 2021



Prescription, Over the Counter, and Other Drugs

- PEDs and Steroids
- Prescription pain relievers
- Prescription tranquilizers
- Prescription stimulant
- Over the counter drugs
- Cocaine
- Crack
- Methamphetamines

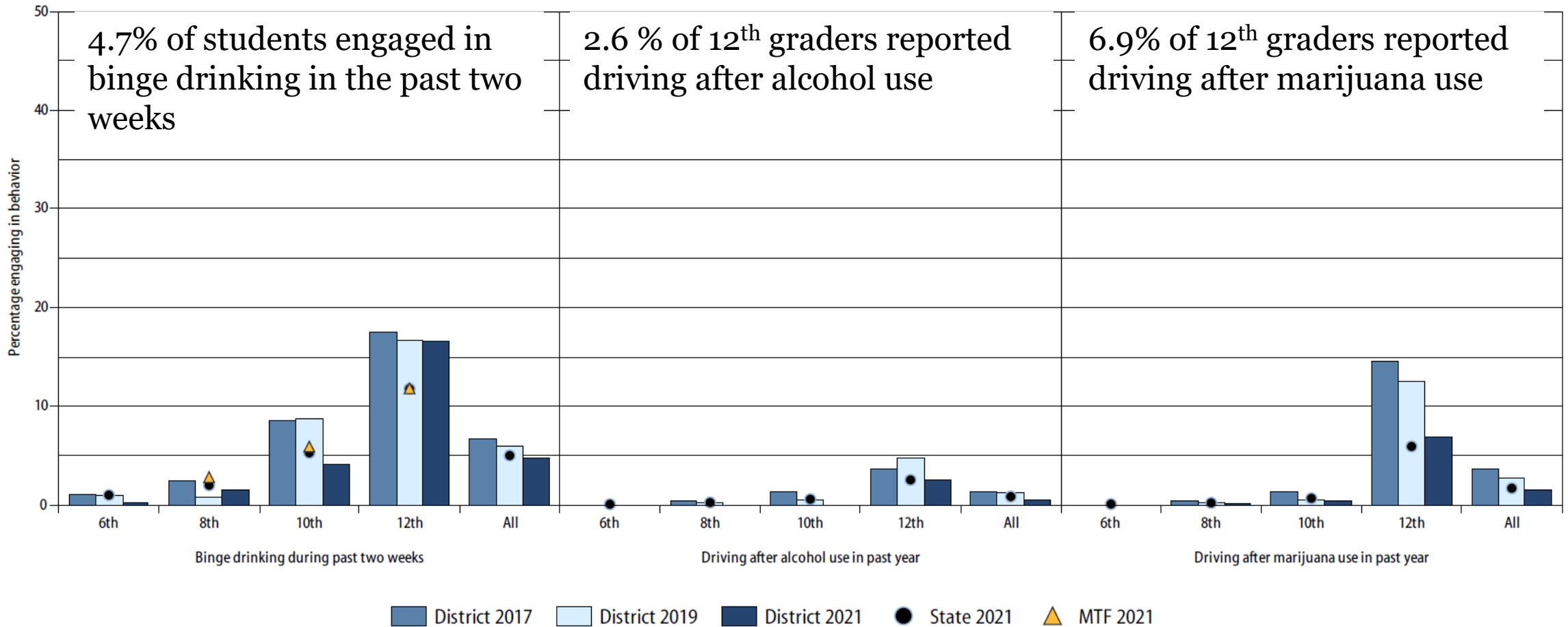


Risky Substance Use- Related Behaviors

- Binge drinking during past two weeks
- Driving after alcohol use in the past year
- Driving after marijuana use in the past year

WC Risky Behavior

Risky substance use-related behavior West Chester Area School District 2021 Pennsylvania Youth Survey



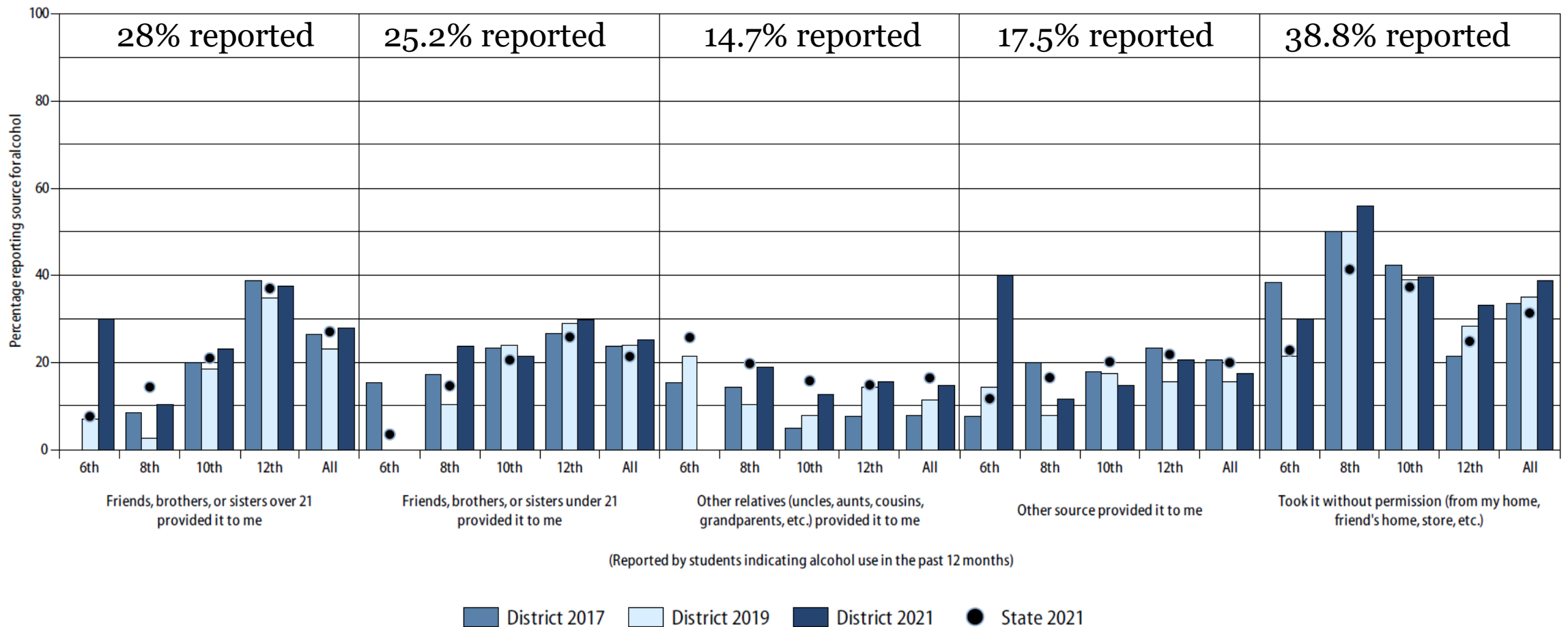


Access and Willingness to Use

- Source of Substance
- Willingness to Use
- Perceived Availability

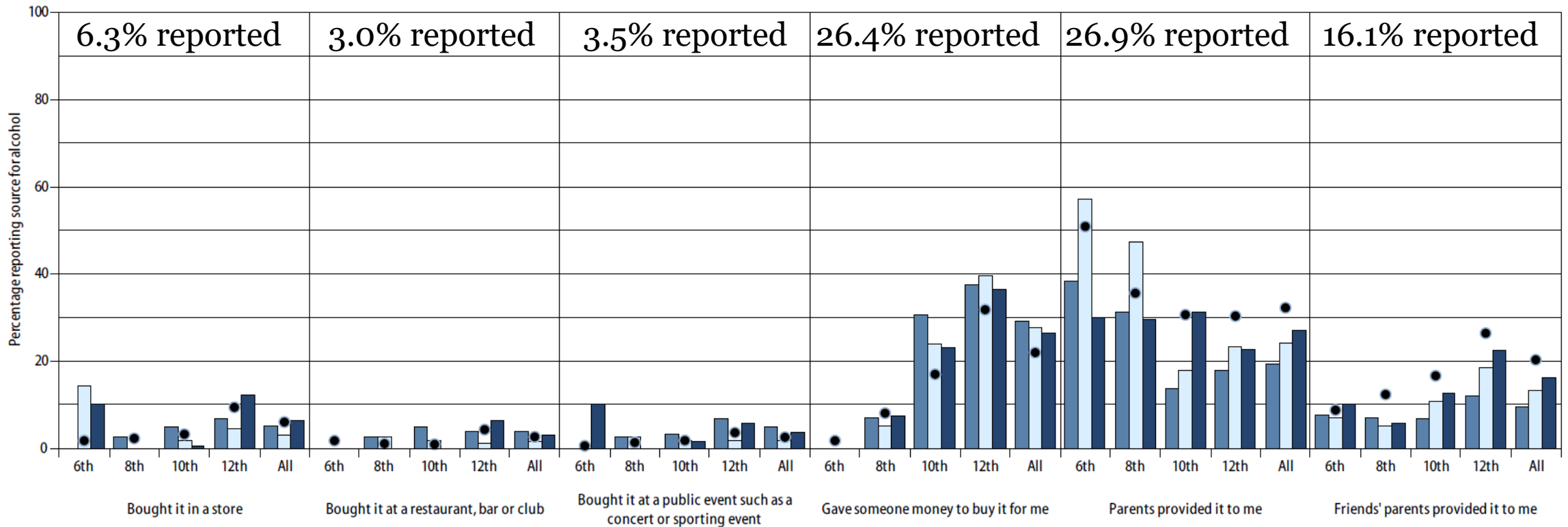
WC Source of Alcohol

Sources of alcohol by students who reported alcohol use (cont'd)
West Chester Area School District 2021 Pennsylvania Youth Survey



WC Source of Alcohol

Sources of alcohol by students who reported alcohol use
West Chester Area School District 2021 Pennsylvania Youth Survey



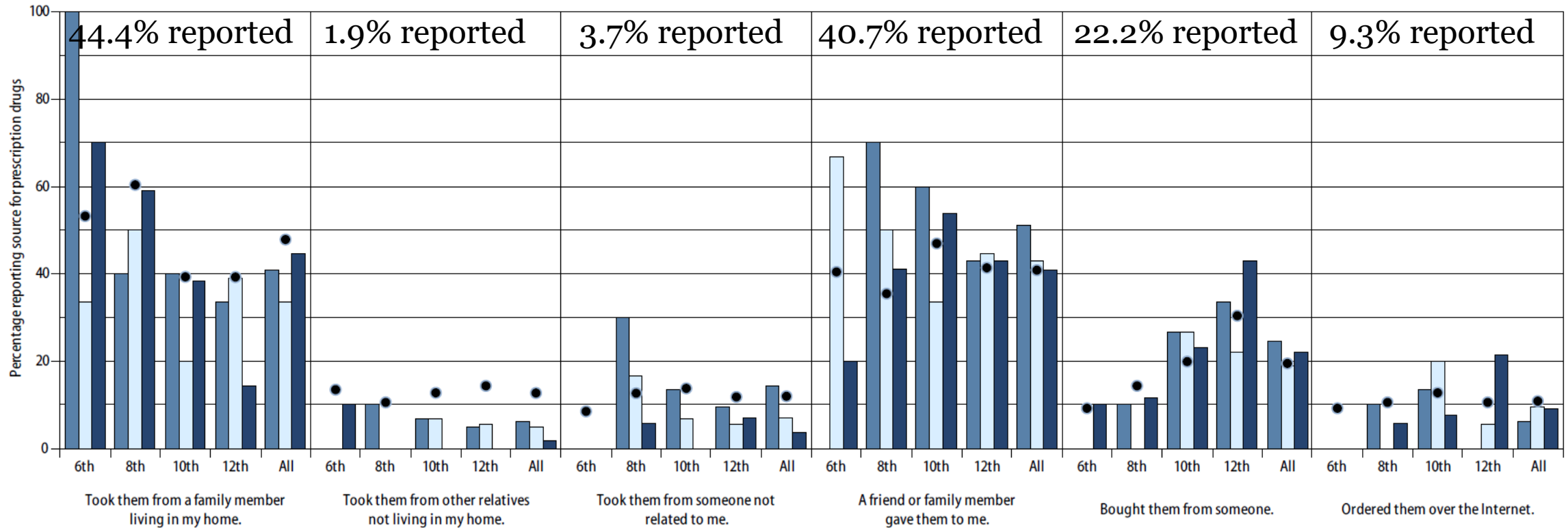
(Reported by students indicating alcohol use in the past 12 months)

■ District 2017
 ■ District 2019
 ■ District 2021
 ● State 2021



Source of Prescription Drugs

Sources of prescription drugs by students who reported prescription drug use
West Chester Area School District 2021 Pennsylvania Youth Survey



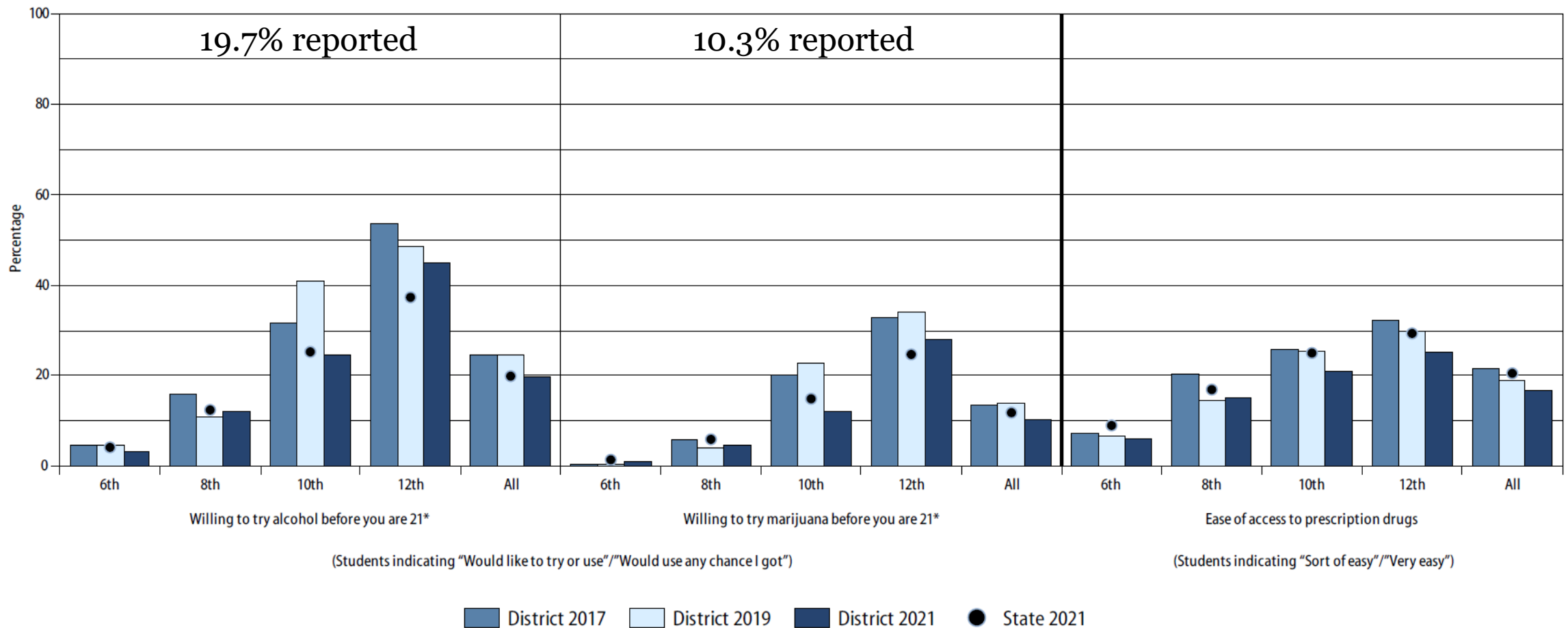
(Reported by students indicating medically unapproved prescription drug use in the past 12 months)

District 2017 District 2019 District 2021 State 2021



Willingness to Use and Access

Access and willingness to use
West Chester Area School District 2021 Pennsylvania Youth Survey



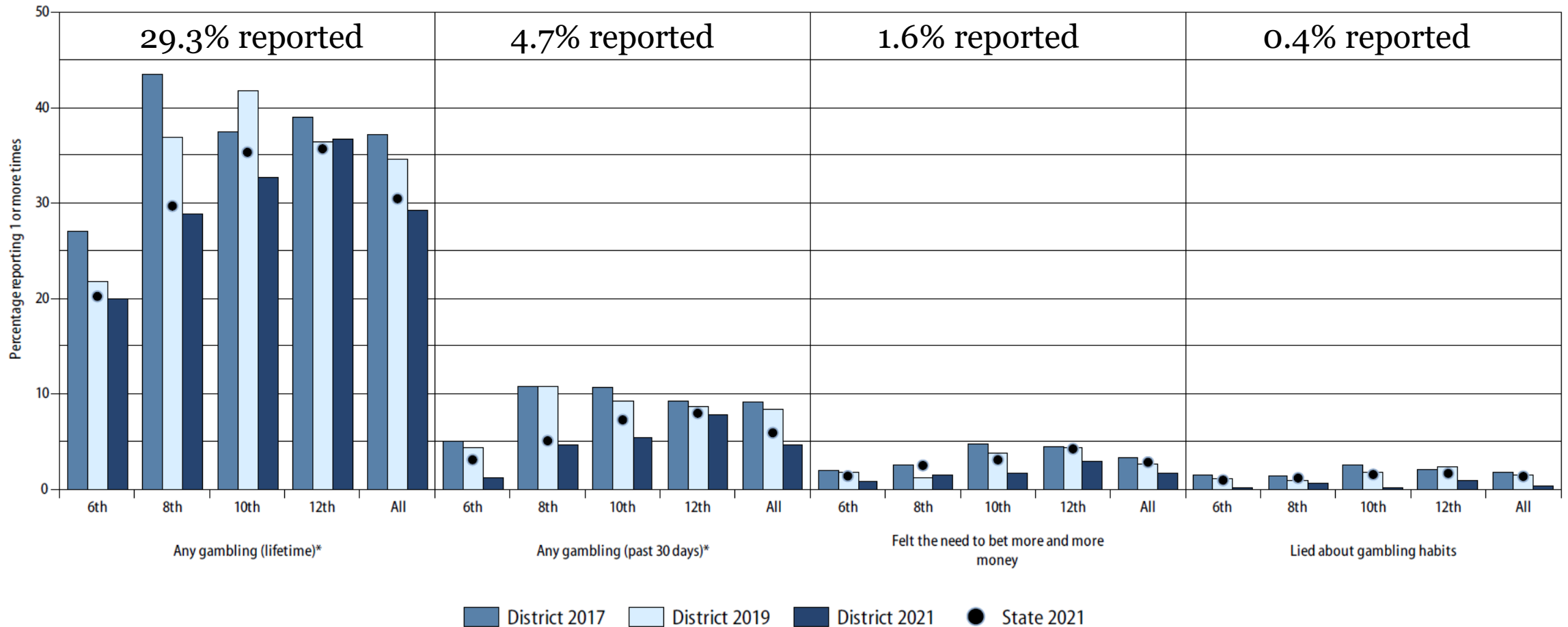


Antisocial Behaviors

- Gambling
- Other:
 - Attacked someone
 - Sold illegal drugs
 - Been drunk or high at school
 - Been arrested
 - Been suspended from school

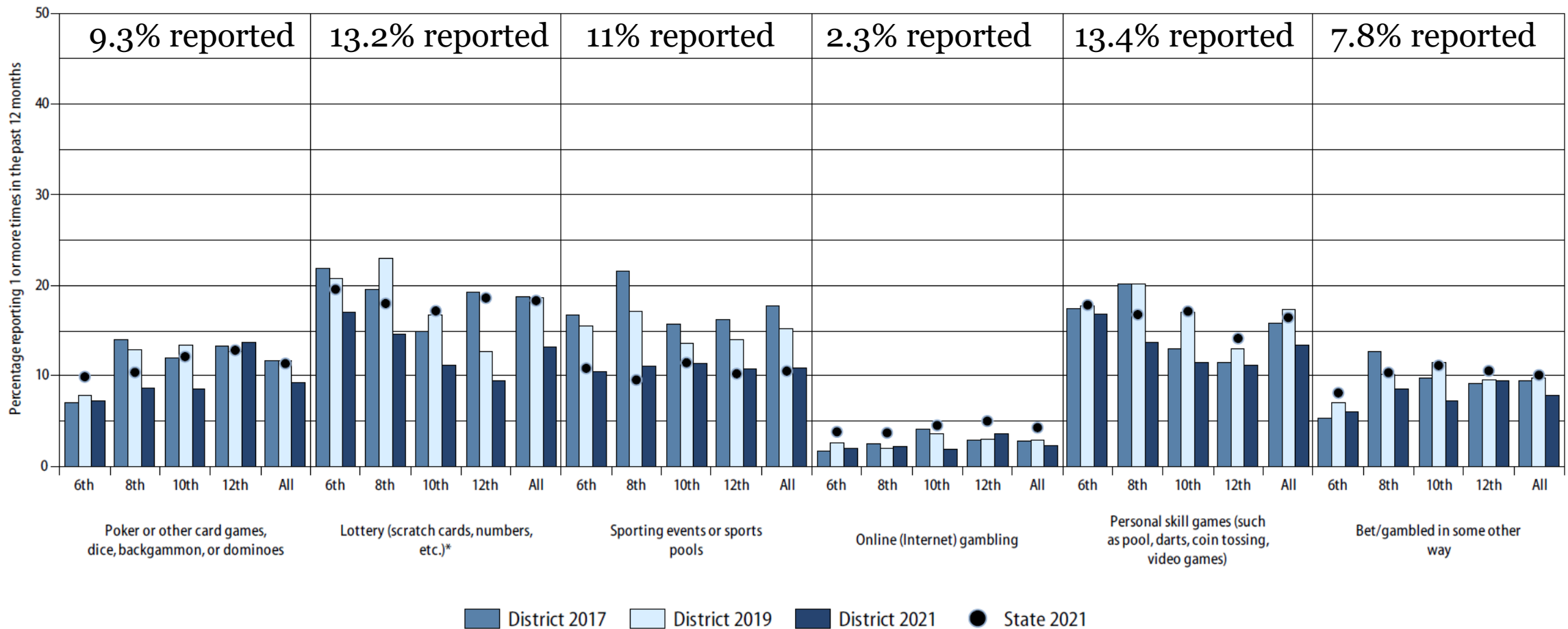
WC Gambling

Gambling West Chester Area School District 2021 Pennsylvania Youth Survey



WC Types of Gambling

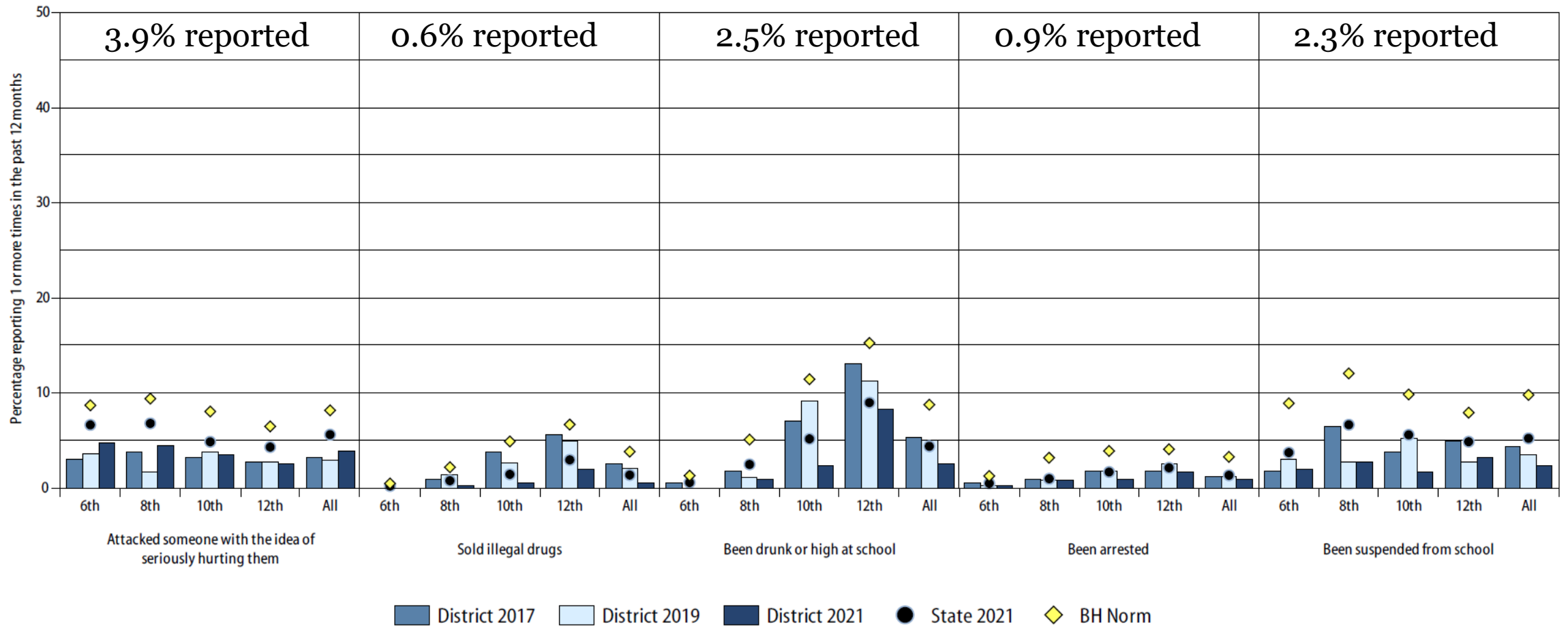
Types of gambling
West Chester Area School District 2021 Pennsylvania Youth Survey





Other Antisocial Behaviors

Other antisocial behavior
West Chester Area School District 2021 Pennsylvania Youth Survey





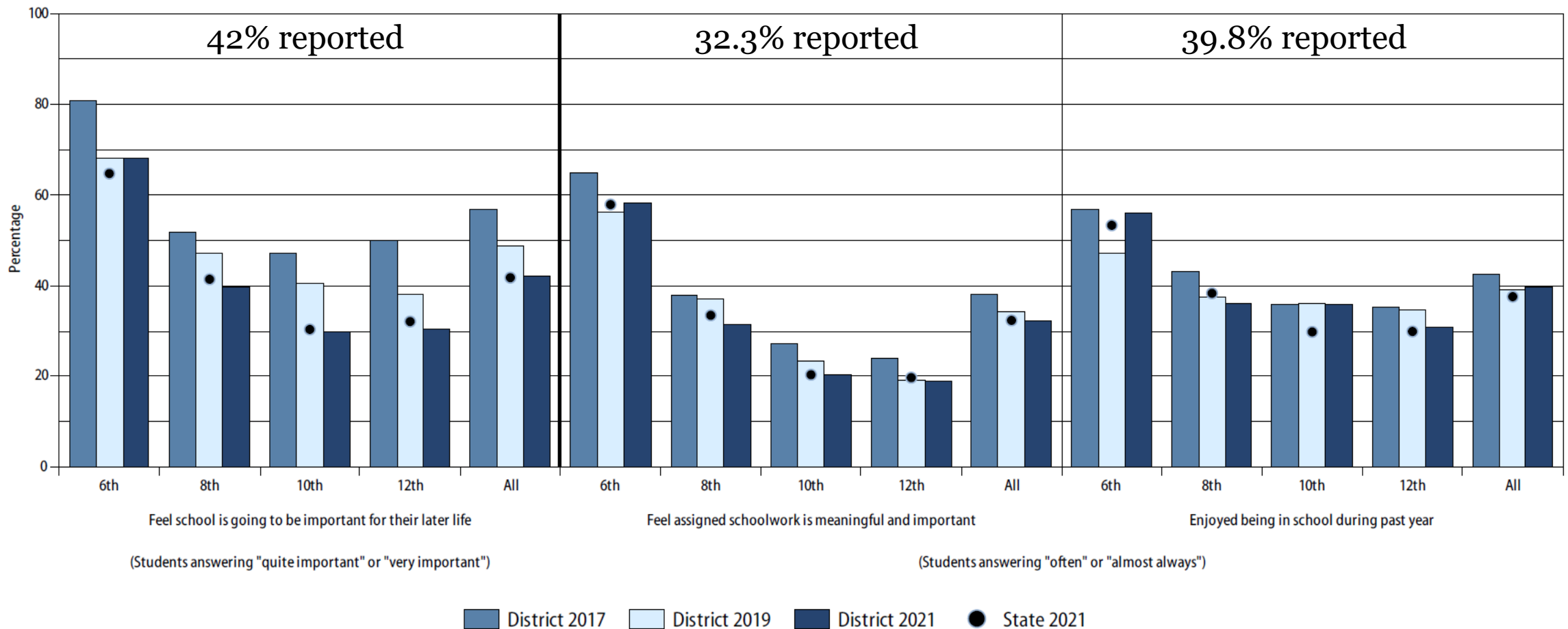
Community and School Climate and Safety

- Commitment and Involvement in School
- Bullying
- Violence (Actual and Threatened)
- Positive School Environment



Commitment and Involvement in School

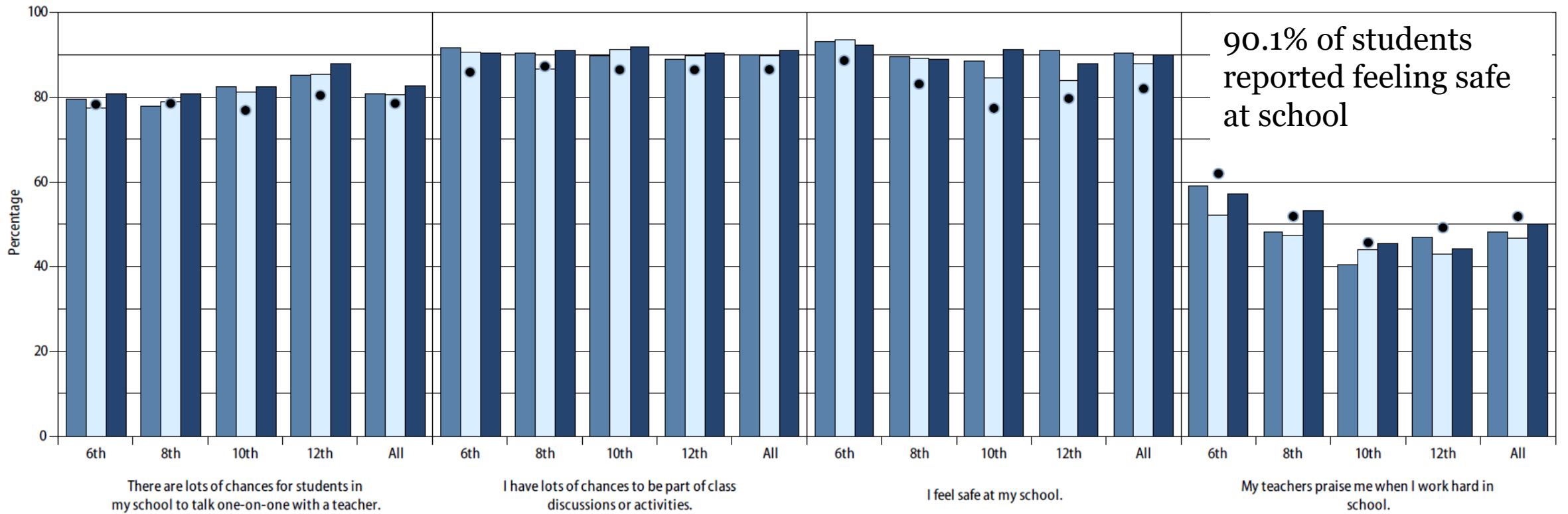
Commitment and involvement in school - Perceived importance of school
West Chester Area School District 2021 Pennsylvania Youth Survey





Positive School Environment

Commitment and involvement in school - Positive school environment
West Chester Area School District 2021 Pennsylvania Youth Survey



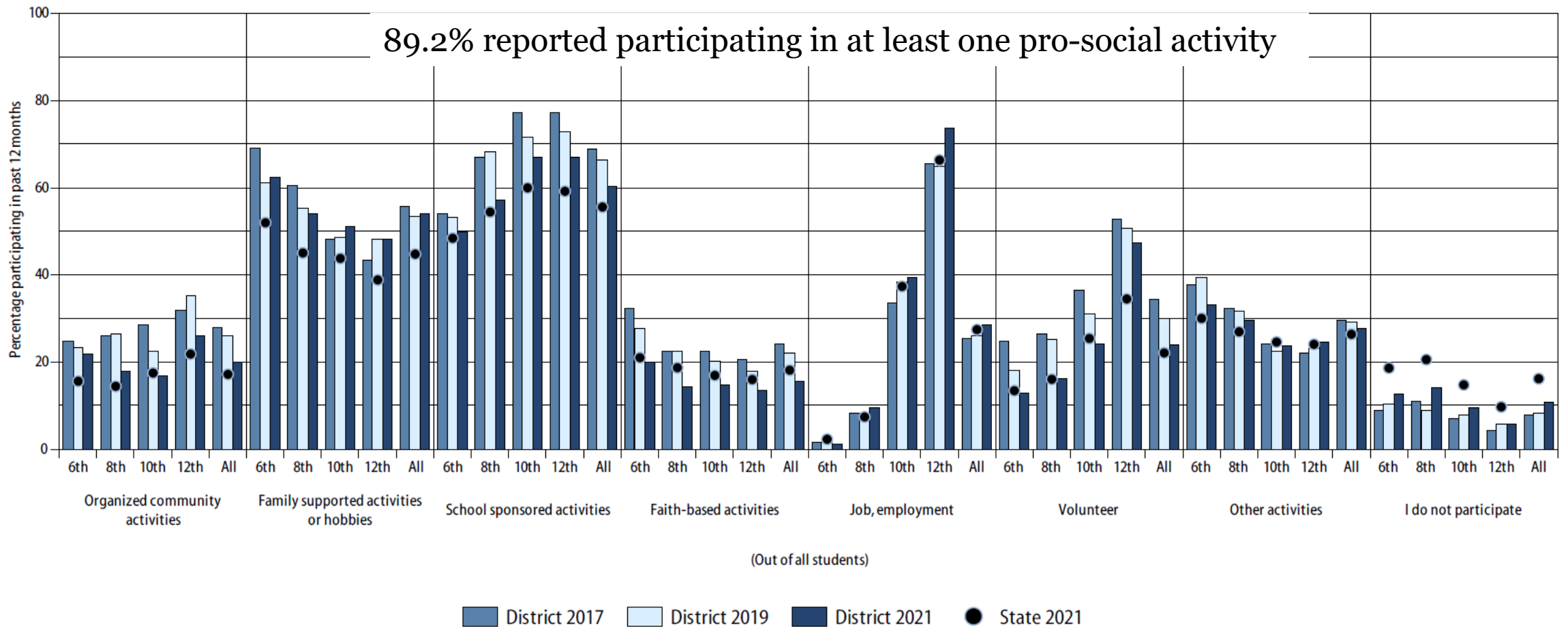
(Students answering "YES!" or "yes")

District 2017 District 2019 District 2021 State 2021



Involvement in Prosocial Activities

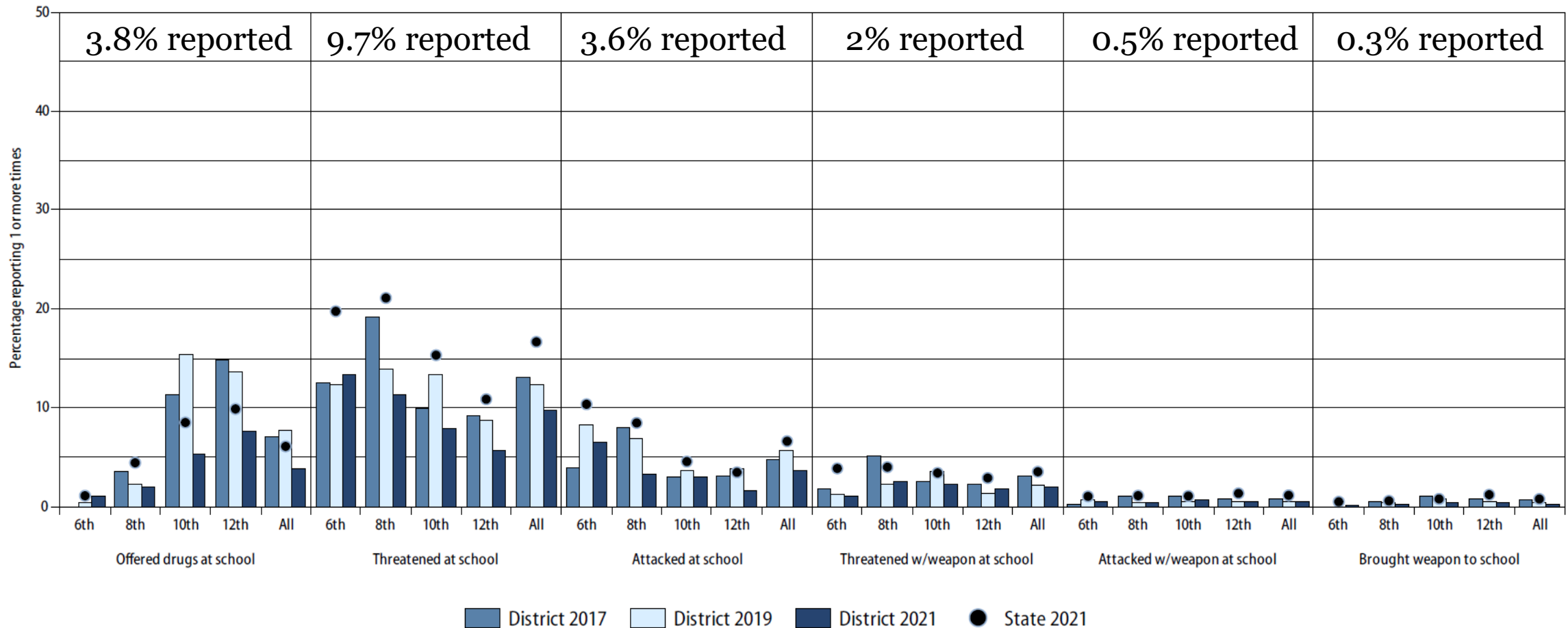
Involvement in pro-social activities
West Chester Area School District 2021 Pennsylvania Youth Survey





Violence and Drugs on School Property

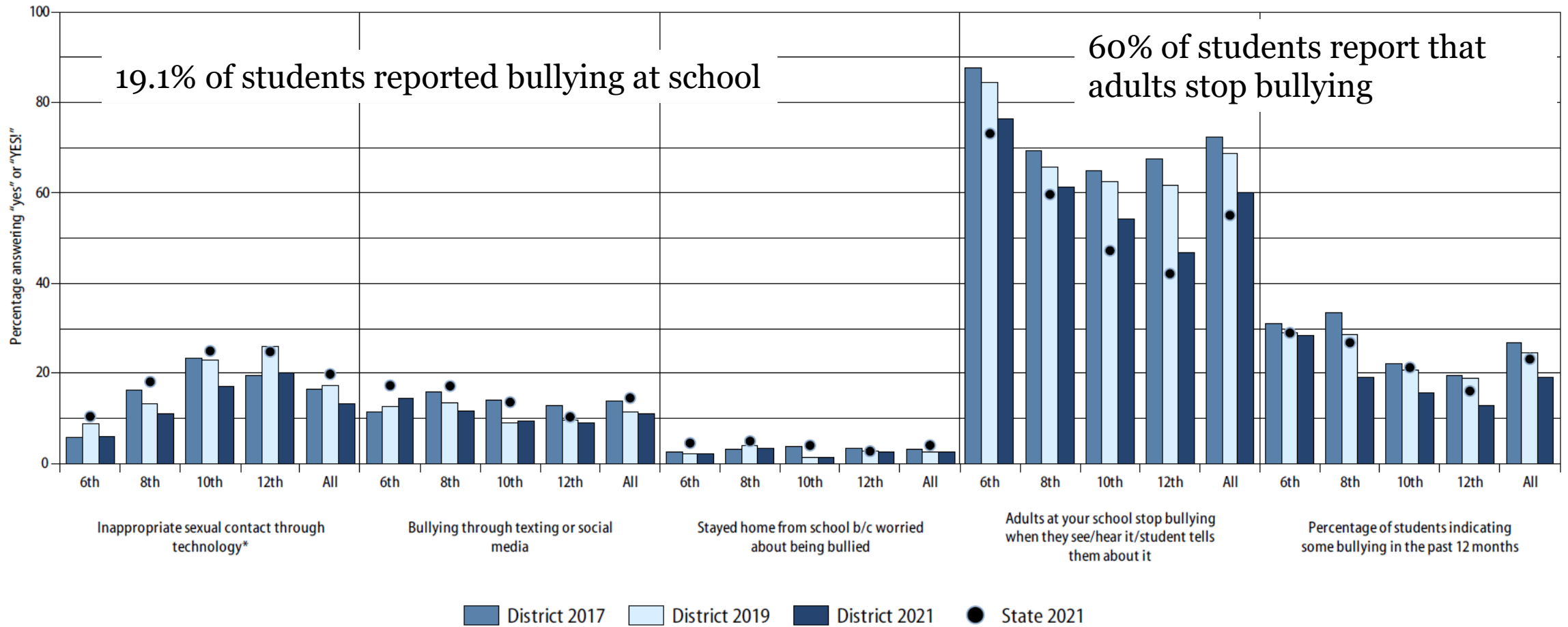
Violence and drugs on school property
West Chester Area School District 2021 Pennsylvania Youth Survey





Bullying and Internet Safety

Bullying and Internet safety
West Chester Area School District 2021 Pennsylvania Youth Survey



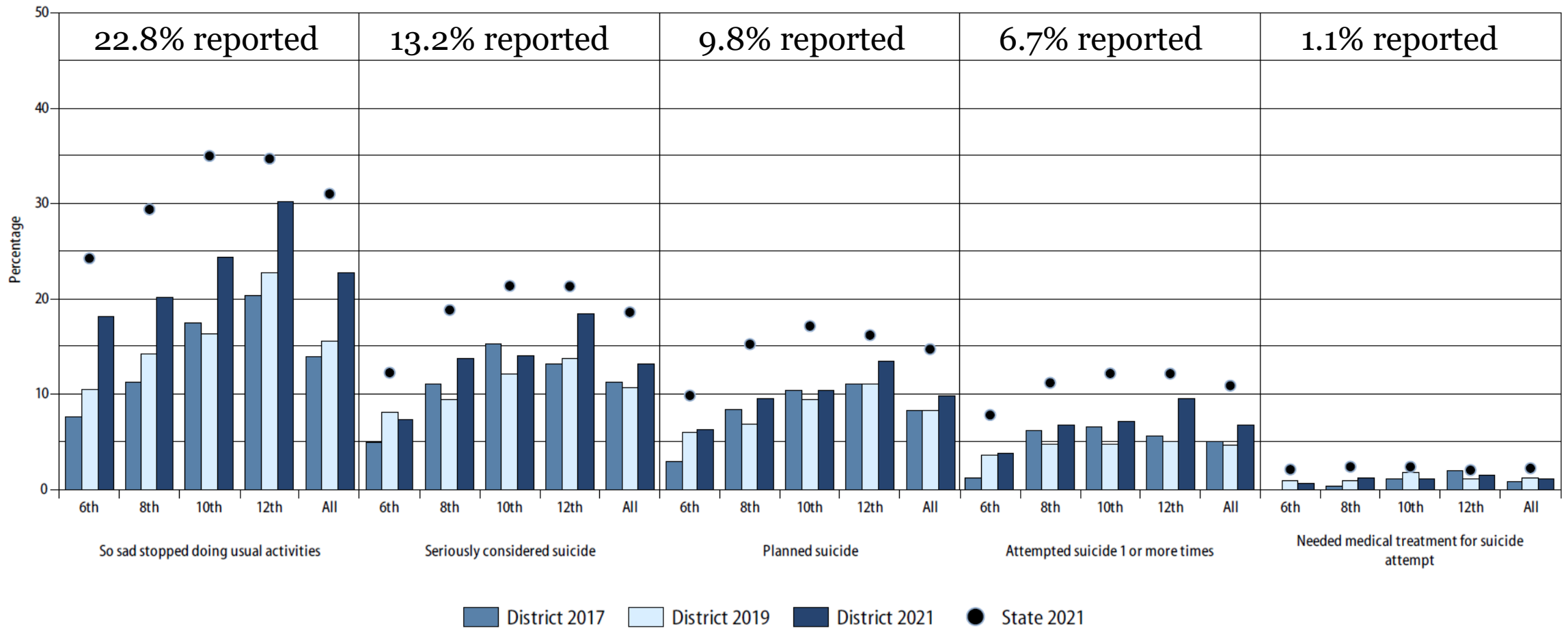


Social and Emotional Health

- Depression and Suicide Risk
- Family Separation
- Trauma, Grief, Transitions and other stressful events

WC Suicide Risk

Suicide risk West Chester Area School District 2021 Pennsylvania Youth Survey





Depression and Use

	No Depressive Symptoms		Moderate Depressive Symptoms		High Depressive Symptoms	
	District 2021	State 2021	District 2021	State 2021	District 2021	State 2021
Depressive symptom alone	35.2	28.4	59.8	63.8	5.0	7.8
Alcohol Lifetime	21.4	19.8	35.7	39.7	56.7	57.3
Alcohol 30-Day	8.2	6.6	13.6	15.0	26.1	25.9
Cigarettes Lifetime	2.8	2.9	4.6	8.5	14.2	23.4
Cigarettes 30-Day	0.1	0.8	1.5	2.2	4.5	7.9
Marijuana Lifetime	4.0	5.4	12.4	14.4	23.3	30.6
Marijuana 30-Day	1.7	2.5	6.5	7.5	12.1	18.8



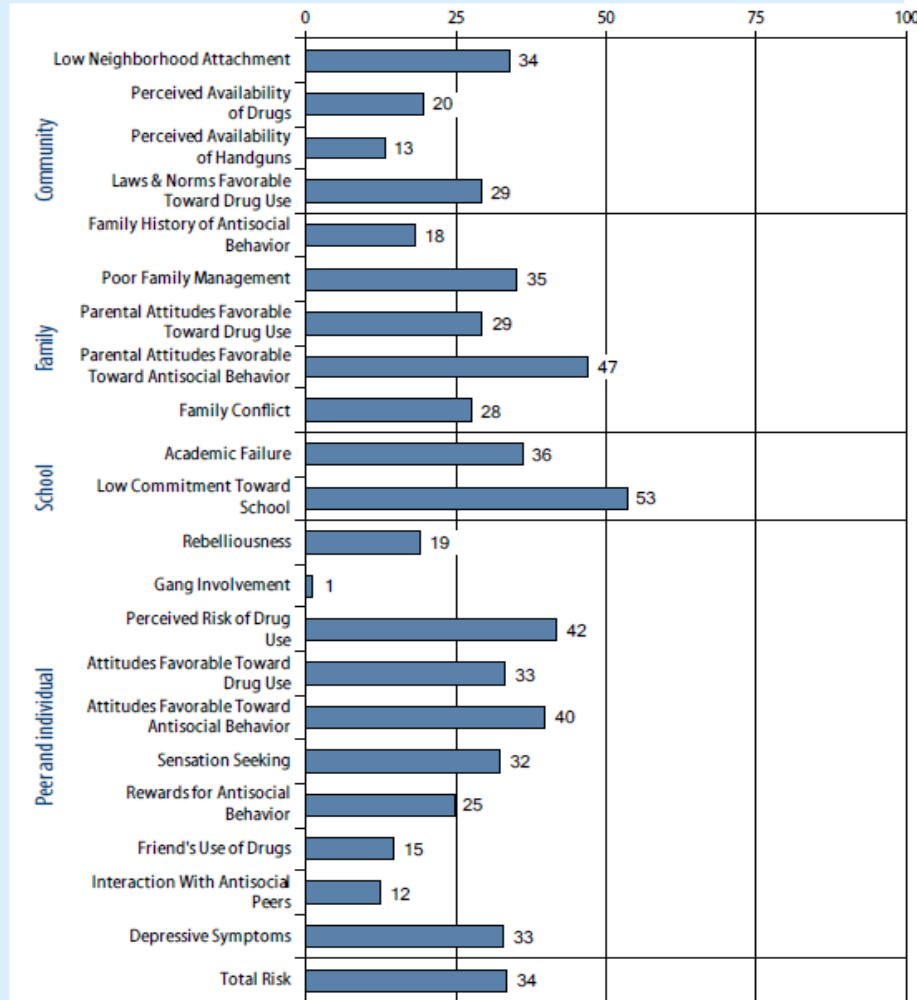
Depression/Bullying and Mental Health

	Bullied through texting/social media in the past year?				Skipped school due to bullying fears in the past year?			
	NO/no		YES/yes		NO/no		YES/yes	
	District 2021	State 2021	District 2021	State 2021	District 2021	State 2021	District 2021	State 2021
Felt so sad or hopeless almost every day for at least 2 weeks in past year that stopped doing usual activities	19.6	25.8	48.0	61.2	21.6	29.1	68.8	73.9
Seriously considered suicide in the past year	11.3	14.7	28.3	41.5	12.7	17.1	34.9	53.1
Made suicide plan in the past year	8.1	11.5	22.9	33.8	9.2	13.5	32.3	43.5
Attempted suicide one or more times in the past year	5.3	7.6	18.4	30.1	6.4	9.5	23.4	42.0



Risk Factors

West Chester Area School District
Risk Factors, 2021 Pennsylvania Youth Survey

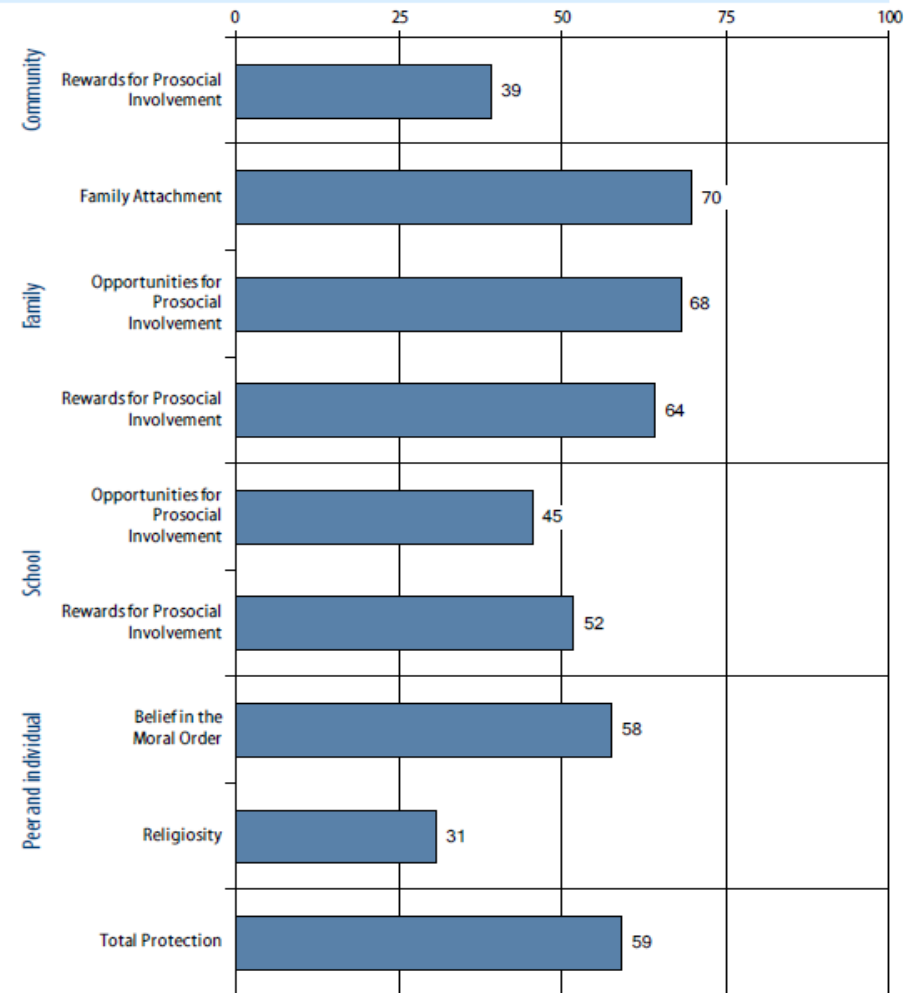


- 53.5%- Low commitment toward school
- 46.9%- Parental attitudes favorable toward antisocial behavior
- 41.7%- Perceived risk of drug use
- 40%- Attitude favorable toward antisocial behavior
- 15%-Friend's use of drugs
- 13.1 %- perceived availability of handguns
- 12.5%- Interaction with antisocial peers
- 1.2%- Gang involvement



Protective Factors

West Chester Area School District
Protective Factors, 2021 Pennsylvania Youth Survey



- 69.8%- Family attachment
- 68.1%- Family opportunities for prosocial involvement
- 64.3%- Family rewards for prosocial involvement
- 58%- Individual belief in the moral order
- 52% School rewards for prosocial involvement
- 45.5%- School opportunities for prosocial involvement
- 39.2%- Community rewards for prosocial involvement
- 30.8%- Religiosity



Supports for Students and Families

- School Intervention Specialists, Counselors and Psychologists at all buildings
- Intensive Outpatient Program group/individual(IOP)
- Achieve Progress Transition (APT) Academy HS
- Mental Health Specialists K-12
- Second Step K-8
- Question Persuade Refer (QPR) Training
- Safe2Say
- Violent Risk Assessments
- Suicide Risk Assessments
- West Chester Communities That Care (WCCTC)

WC



Questions?





West Chester Area School District

OUR MISSION IS TO EDUCATE AND INSPIRE OUR STUDENTS
TO ACHIEVE THEIR PERSONAL BEST



Advanced Placement (AP) & SAT Achievement Report

Education Committee Presentation
October 2022

AP[®]

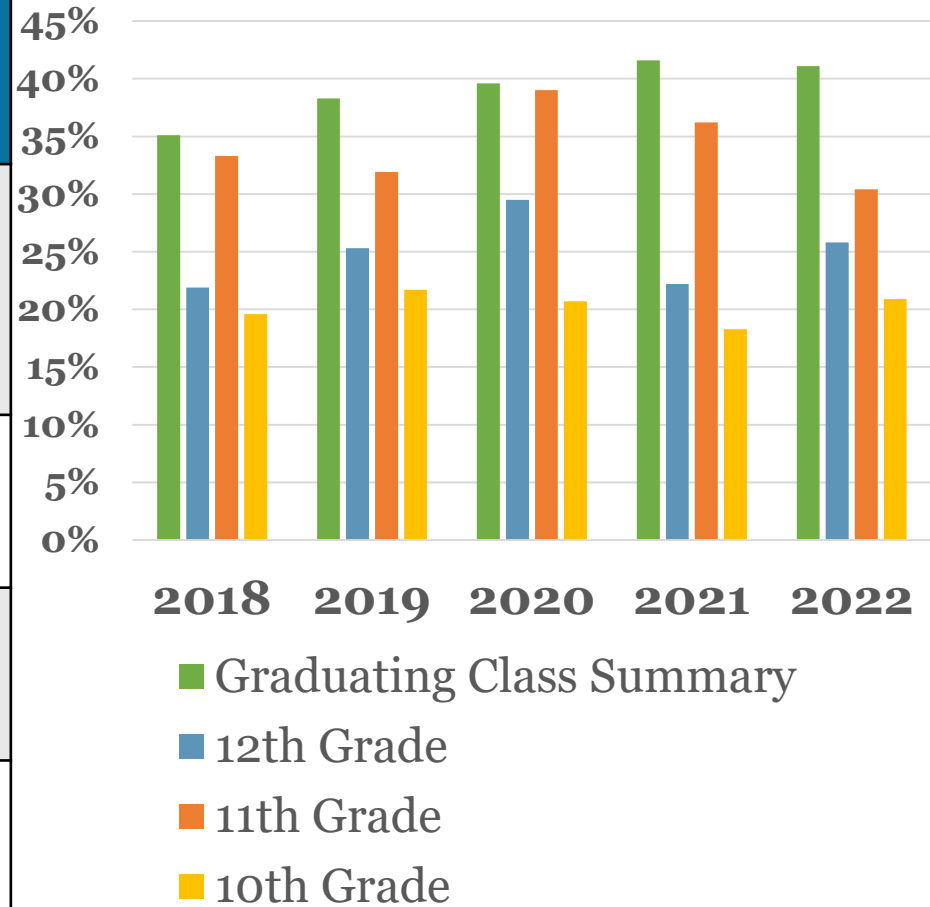
CollegeBoard

Advanced Placement
Program



AP Equity and Excellence East High School

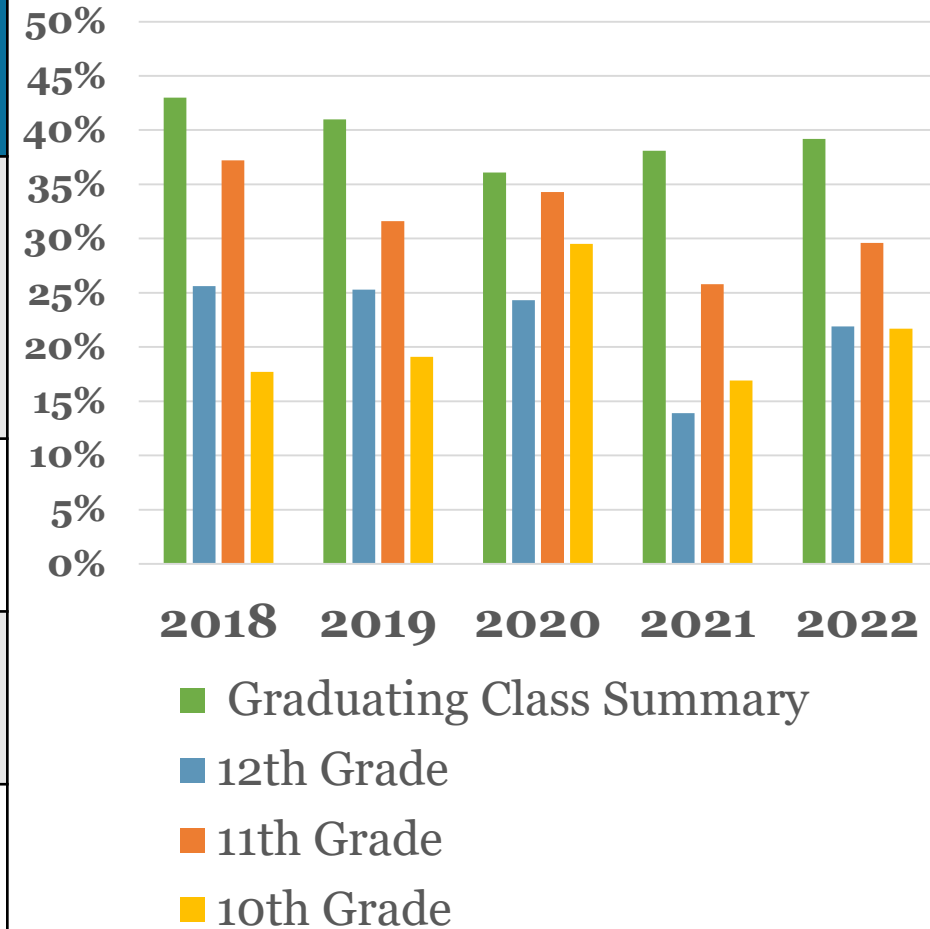
	2018	2019	2020	2021	2022
Graduating Class Summary	35.1%	38.3%	39.6%	41.6%	41.1%
12 th Grade	21.9%	25.3%	29.5%	22.2%	25.8%
11 th Grade	33.3%	31.9%	39.0%	36.2%	30.4%
10 th Grade	19.6%	21.7%	20.7%	18.3%	20.9%





AP Equity and Excellence Henderson High School

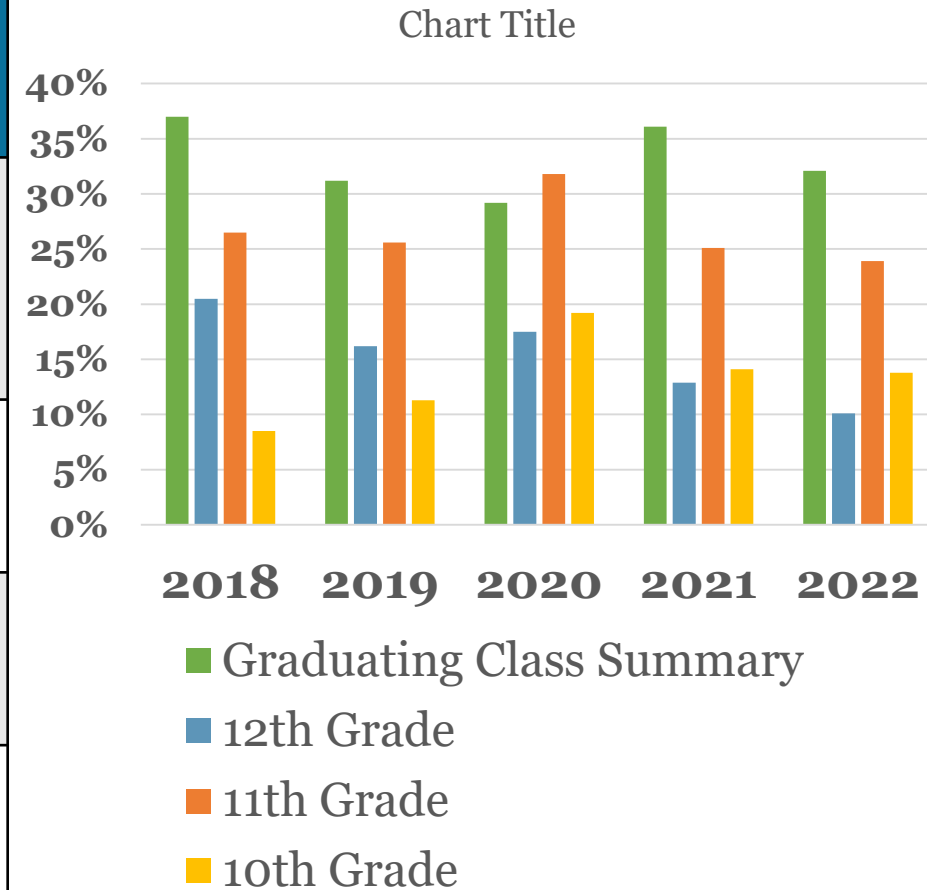
	2018	2019	2020	2021	2022
Graduating Class Summary	43.0%	41.0%	36.1%	38.1%	39.2%
12 th Grade	25.6%	25.3%	24.3%	13.9%	21.9%
11 th Grade	37.2%	31.6%	34.3%	25.8%	29.6%
10 th Grade	17.7%	19.1%	29.5%	16.9%	21.7%





AP Equity and Excellence Rustin High School

	2018	2019	2020	2021	2022
Graduating Class Summary	37.0%	31.2%	29.2%	36.1%	32.1%
12 th Grade	20.5%	16.2%	17.5%	12.9%	10.1%
11 th Grade	26.5%	25.6%	31.8%	25.1%	23.9%
10 th Grade	8.5%	11.3%	19.2%	14.1%	13.8%





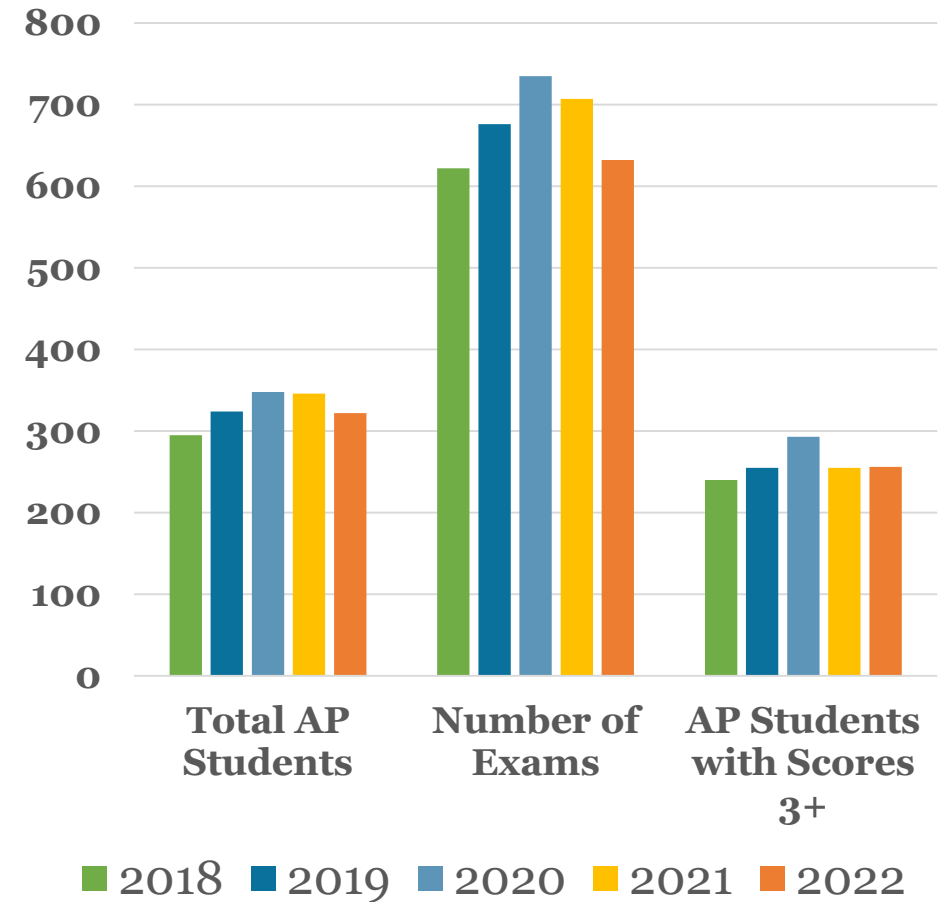
AP Scholars

District				EHS		HHS		RHS	
	2020	2021	2022	2021	2022	2021	2022	2021	2022
AP Scholars with Distinction	142 13.58%	117 12.33%	110 11.96%	58 16.76%	45 13.98%	40 11.43%	46 12.30%	19 7.51%	19 8.48%
AP Scholars with Honors	59 5.64%	51 5.37%	53 5.76%	14 4.05%	24 7.45%	17 4.86%	22 5.88%	20 7.91%	7 3.13%
AP Scholars	142 13.58%	138 14.54%	141 15.33%	45 13.01%	57 17.70%	60 17.14%	56 14.97%	33 13.04%	28 12.50%
AP Capstone Diploma	<i>n/a</i>	3	6	<i>n/a</i>	3	2	<i>n/a</i>	1	3
AP Seminar & Research Certificate	<i>n/a</i>	2	4	<i>n/a</i>	3	<i>n/a</i>	1	2	<i>n/a</i>



AP Exam Participation East High School

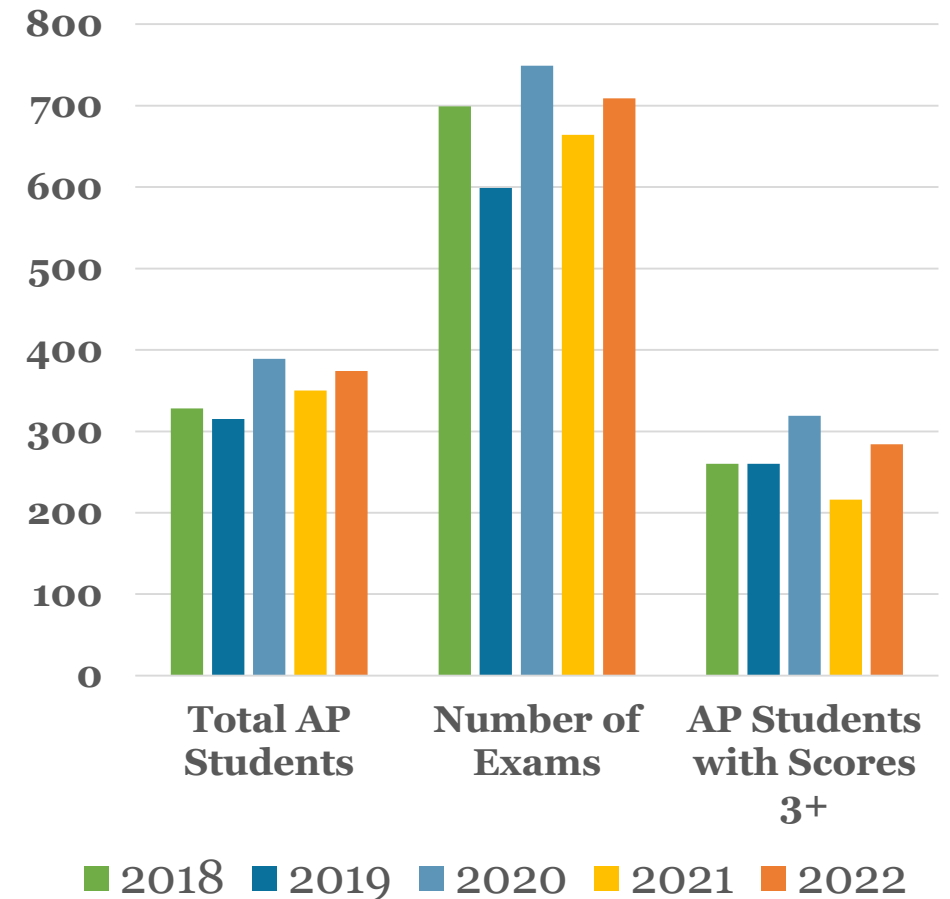
	2018	2019	2020	2021	2022
Total AP Students	295	324	348	346	322
Number of Exams	622	676	735	707	632
AP Students with Scores 3+	240	255	293	255	256
% of Total AP Students with Scores 3+	81.4%	78.7%	84.2%	73.7%	79.5%





AP Exam Participation Henderson High School

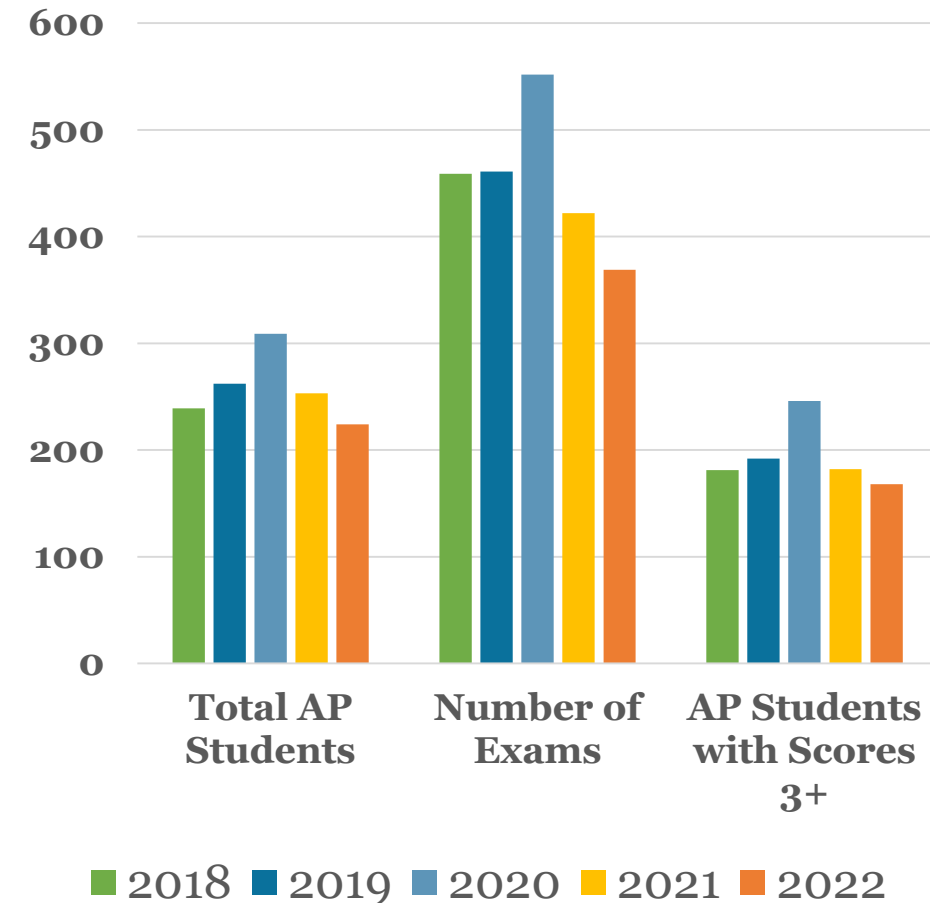
	2018	2019	2020	2021	2022
Total AP Students	328	315	389	350	374
Number of Exams	699	599	749	664	709
AP Students with Scores 3+	260	260	319	216	284
% of Total AP Students with Scores 3+	79.3%	82.5%	82.0%	61.7%	75.9%





AP Exam Participation Rustin High School

	2018	2019	2020	2021	2022
Total AP Students	239	262	309	253	224
Number of Exams	459	461	552	422	369
AP Students with Scores 3+	181	192	246	182	168
% of Total AP Students with Scores 3+	75.7%	73.3%	79.6%	71.9%	75.0%





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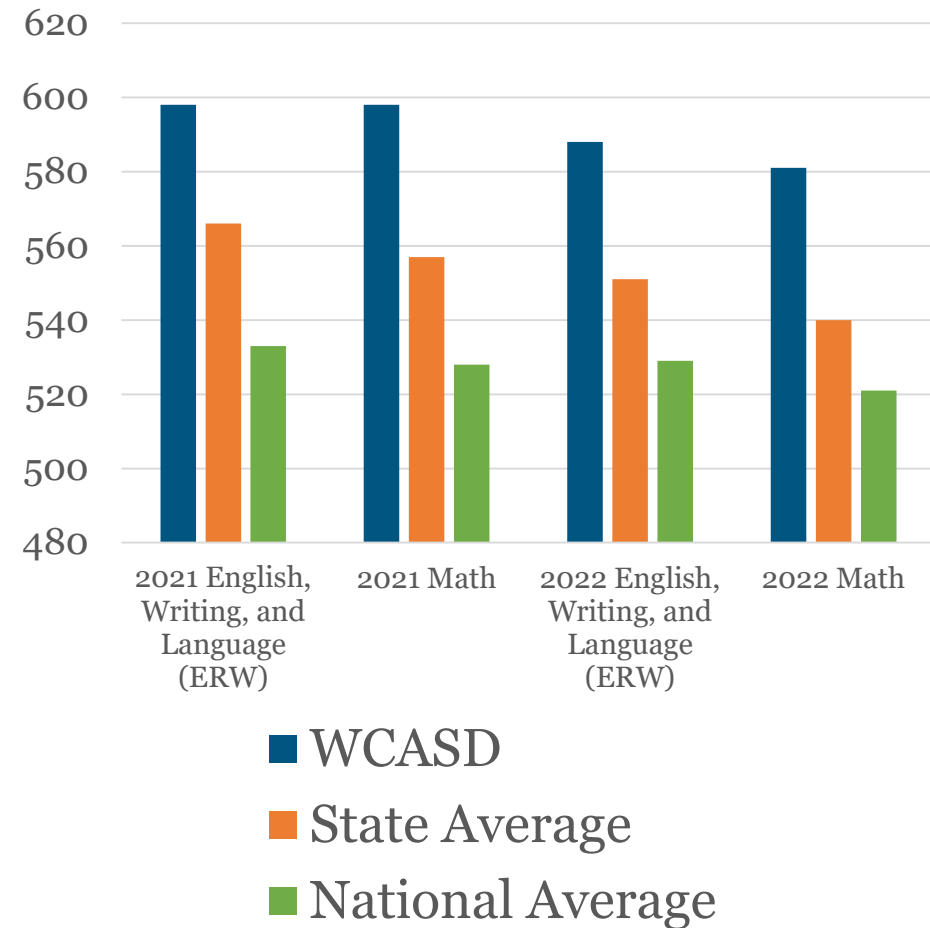
SAT Average Score and Participation

	East HS	Henderson HS	Rustin HS	WCASD	PA State	National
2020 Average	1151	1161	1181	1157	1078	1051
2020 Test Takers	259	260	271	869	90,486	2,198,460
2021 Average	1212	1197	1178	1196	1123	1060
2021 Test Takers	189	199	187	575	56,934	1,509,133
2022 Average	1178	1174	1157	1170	1091	1050
2022 Test Takers	218	265	235	718	70,065	1,737,678



SAT Subject Scores

Year and Subject	WCASD	State Average	National Average
2021 English, Writing, and Language (ERW)	598	566	533
2021 Math	598	557	528
Year and Subject	WCASD	State Average	National Average
2022 English, Writing, and Language (ERW)	588	551	529
2022 Math	581	540	521





SAT Demographic Scores

Demographics	WC Total 2021	ERW 2021	Math 2021	WC Total 2022	ERW 2022	Math 2022
Female	1187	600	587	1154	589	564
Male	1204	595	609	1184	588	596
Asian	1350	653	697	1278	624	654
Black	1045	526	518	1029	517	512
Hispanic	1175	589	586	1105	560	546
White	1179	593	587	1167	589	578
Two or More Races	1270	625	645	1180	597	583
No Response	1186	583	604	1199	606	593
SAT Fee Waived	1066	527	539	1080	543	537

Book	Policy Manual
Section	100 Programs
Title	Home Education Programs
Code	137
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	August 24, 2015

Authority

Home education programs for students **of compulsory school age** residing in the school district shall be conducted in accordance with state law and regulations. [\[1\]](#)[\[2\]](#)[\[3\]](#)

Definitions

Appropriate Education - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program. [\[2\]](#)

Hearing Examiner - shall not be an officer, employee, or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.

Home Education Program - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.

Supervisor - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.

Delegation of Responsibility

The Superintendent or designee shall develop and distribute administrative guidelines for registering and monitoring home education programs.

Guidelines

Eligibility/Affidavits

~~A notarized affidavit of the parent/guardian or person having legal custody of the child shall be filed~~
Prior to commencement of the home education program and annually thereafter on August 1, **the parent/guardian or person having legal custody of the child shall file a notarized affidavit with the Superintendent or designee setting forth the information required by law. An unsworn declaration made under penalty of perjury may be submitted when compliant with and**

permitted by law. The document The affidavit shall set forth:[2]

1. Name of the supervisor of the home education program who will be responsible for the provision of instruction.
2. Name and age of each child who will participate in the home education program.
3. Address and telephone number of the home education program site.
4. That subjects required by law are offered in the English language, including an outline of proposed education objectives by subject area.
5. Evidence that the child has been immunized and has received the health and medical services required for students of the child's age or grade level.[4][5]
6. Certification signed by the supervisor that the supervisor, all adults in the home, and persons having legal custody of a child in the home education program have not been convicted of criminal offenses as enumerated in the School Code.[6]
7. **That the home education program shall comply with the provisions of Section 1327.1, 24 P.S. §13-1327.1.**

Transfers

~~When a home education program is relocating to another school district, the supervisor is responsible to follow the requirements of law.[2]~~

If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent or designee a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to relocation.[3]

The Superintendent or designee shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.[3]

The supervisor shall file the letter of transfer with the superintendent of the new district of residence.[3]

If a home education program is out of compliance, the Superintendent or designee shall inform the home education supervisor and superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[3]

If a home education program is in hearing procedures, the Superintendent or designee shall inform the home education supervisor, hearing examiner and superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[3]

If the Superintendent or designee is informed of pending proceedings related to a home education program relocating to the district, s/he shall continue the home education program until the appeal process is finalized.[3]

Instructional Program

The instructional program for home education students shall include such courses as required by law.[3]

~~A student who is enrolled in a home education program shall be deemed to have met the requirements if the program provides a minimum of one hundred eighty (180) days of instruction, or nine hundred~~

~~(900) hours of instruction per year at the elementary level, or nine hundred ninety (990) hours per year at the secondary level.~~[\[2\]](#)

~~At the elementary level, the following courses shall be taught: English, to include spelling, reading, and writing; arithmetic; science; geography; history of the United States and Pennsylvania; civics; safety education, including regular and continuous instruction in the dangers and prevention of fires; health and physiology; physical education; music; and art.~~

~~At the secondary level, the following courses shall be taught: English, to include language, literature, speech, and composition; science; geography; social studies, to include civics, world history, history of the United States and Pennsylvania; mathematics, to include general mathematics, algebra and geometry; art; music; physical education; health; and safety education, including regular and continuous instruction in the dangers and prevention of fires.~~

~~Courses of study may include, at the discretion of the supervisor: economics; biology; chemistry; foreign languages; trigonometry; or other age appropriate courses required by the State Board of Education.~~

Requirements of Supervisor

~~In order to demonstrate that appropriate education is occurring, the supervisor shall provide and maintain on file for each student enrolled in the home education program a portfolio of records and materials.~~[\[2\]](#)

~~The portfolio shall consist of a log, made contemporaneously with the instruction, that designates by title the reading materials used; samples of any writings; worksheets, workbooks or creative materials used or developed by the student; and in grades three, five and eight results of nationally normed standardized achievement tests in reading, language arts, and mathematics or results of statewide tests administered in these grade levels.~~

~~The supervisor shall ensure that the nationally normed standardized tests or the statewide tests are not administered by the child's parent/guardian.~~

Evaluation Requirements

~~A teacher or administrator who evaluates a portfolio at the elementary level or secondary level shall meet the requirements established in law.~~[\[2\]](#)

~~An annual written evaluation of the student's educational progress as determined by a licensed clinical or school psychologist, a teacher certified by the Commonwealth, or a nonpublic school teacher or administrator is required. The evaluation shall also be based on an interview of the child and a review of the portfolio and shall certify whether or not an appropriate education is occurring. At the request of the supervisor, persons with other qualifications may conduct the evaluation with the prior consent of the Superintendent. In no event shall the evaluator be the supervisor or his/her spouse.~~

~~Documentation required by this policy shall be provided to the district Superintendent or designee at the conclusion of each school year. The Superintendent shall determine whether the child is receiving appropriate education, as defined in this policy and law, as a program consisting of instruction in the required subjects for the time required and in which the student demonstrates sustained progress in the overall program.~~

~~If the Superintendent or designee has a reasonable belief that, at any time during the school year, appropriate education may not be occurring in the home education program, s/he may require documentation pertaining to the portfolio to be submitted to the district by certified mail with return receipt requested within fifteen (15) days, and the evaluation to be submitted within thirty (30) days.~~

~~If the Superintendent or designee determines, based on documentation, that appropriate education is not occurring, s/he shall send a letter to the supervisor stating that in his/her opinion appropriate education is not occurring in the home education program and shall return all documentation, specifying what aspect(s) of the documentation are inadequate.~~

~~The supervisor of the program shall have twenty (20) days from receipt of the certified letter to submit additional documentation demonstrating that appropriate education is taking place. If documentation is not submitted within that time, the home education program shall be out of compliance; and the student shall be promptly enrolled in the public or a nonpublic school.~~

~~If the supervisor of the program feels agreed, s/he can request a hearing with the Superintendent about the program process. The student shall be enrolled in a public or nonpublic school during the hearing process.~~

Appropriate Education/Compliance Determination

A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent or designee by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent or designee shall send a letter to the supervisor notifying the supervisor that s/he has ten (10) days to submit the certification. [3]

If the Superintendent or designee has a reasonable belief at any time during the school year that appropriate education may not be occurring in the home education program, s/he may submit a letter to the supervisor requiring an evaluation be conducted and that an evaluator's certification stating that an appropriate education is occurring be submitted to the district by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent's or designee's reasonable belief. [3]

If the Superintendent or designee has a reasonable belief that the home education program is out of compliance with the School Code requirements, s/he shall submit a letter to the supervisor requiring a certification be submitted within thirty (30) days indicating the program is in compliance. The letter shall include the basis for the Superintendent's or designee's reasonable belief. [3]

As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter. [3]

Right of Hearing(s)

~~**If the supervisor fails to submit a certification as required,** the Board shall provide for a proper hearing by a duly qualified and impartial hearing examiner within thirty (30) days of the request for a hearing. The examiner shall render a decision within fifteen (15) days of the hearing, except that s/he may require the establishment of a remedial education plan, mutually agreed to by the Superintendent and supervisor of the home education program, which shall continue the home education program. The decision of the examiner may be appealed by either the supervisor or the Superintendent to the Secretary of Education or Commonwealth Court. [2]~~

~~If the hearing examiner finds that the documentation does not indicate that **an** appropriate education is **not** taking place in the home education program, the home education program shall **will** be **determined** out of compliance; and the student shall **will** be promptly enrolled in a public **district school, a** or nonpublic school **or a licensed private academic school.**~~

Appeal

~~**The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education**~~

program may continue during the appeals process.[3]

Loan of Instructional Materials

The district shall, at the request of the supervisor, lend to the home education program copies of the school's planned courses, textbooks, and other curriculum materials appropriate to the student's *age and grade level* **academic level**. [2]

Student Portfolio and Evaluations

For each student participating in the home education program, the supervisor shall:[3]

- 1. Maintain a portfolio of records and materials as set forth in the School Code.**
- 2. Provide an annual written evaluation of the student's educational progress by a home education evaluator as set forth in the School Code.**

Requirements of Supervisor

In order to demonstrate that appropriate education is occurring, the supervisor shall provide and maintain on file for each student enrolled in the home education program a portfolio of records and materials.[2]

The portfolio shall consist of a log, made contemporaneously with the instruction, that designates by title the reading materials used; samples of any writings; worksheets, workbooks or creative materials used or developed by the student; and in grades three, five and eight results of nationally-normed standardized achievement tests in reading, language arts, and mathematics or results of statewide tests administered in these grade levels.

The supervisor shall ensure that the nationally-normed standardized tests or the statewide tests are not administered by the child's parent/guardian.

Evaluation Requirements

A teacher or administrator who evaluates a portfolio at the elementary level or secondary level shall meet the requirements established in law.[2]

An annual written evaluation of the student's educational progress as determined by a licensed clinical or school psychologist, a teacher certified by the Commonwealth, or a nonpublic school teacher or administrator is required. The evaluation shall also be based on an interview of the child and a review of the portfolio and shall certify whether or not an appropriate education is occurring. At the request of the supervisor, persons with other qualifications may conduct the evaluation with the prior consent of the Superintendent. In no event shall the evaluator be the supervisor or his/her spouse.

Graduation Requirements

The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.[2]

The school district shall not award a diploma or acknowledge completion of a student's education in a home education program.

Diplomas

~~The school district shall not award a diploma or acknowledge completion of a student's education in a home education program.~~

Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or a Pennsylvania Department of Education approved diploma-granting organization.[3]

Students With a Disability

A home education program shall meet compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid **Pennsylvania** education certificate ~~from the Commonwealth~~ to teach special education, or a licensed clinical or certified school psychologist. Written notice of such approval must be submitted with the required affidavit.[1]

The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a disability.

When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in the public schools or in a private school licensed to provide such programs and services.

Participation in Curricular Nondistrict Programs

~~The Board shall permit s~~ Students in home education programs to **may** participate in CCIU Technical College High School programs in accordance with 137AG1 Home Education Program Administrative Guidelines.

Extracurricular Participation in District Programs

~~The Board shall permit s~~ Students in home education programs to **may** participate in the following extracurricular programs ~~only~~ (in accordance with **137.1 Extracurricular Participation by Home School Students**, 137AG2 Home Education Program Participation in District Activities Guidelines):[7]

- ~~1. Performing and visual arts activities, including band, chorus, theatre, art, and the Arts and Enrichment Program.~~
- ~~2. Interscholastic athletic teams at the middle school and high school levels only.~~

Legal

1. 24 P.S. 1327
2. 24 P.S. 1327.1
3. 22 PA Code 11.31a
4. Pol. 203
5. Pol. 209
6. 24 P.S. 111
7. Pol. 137.1

Book	Policy Manual
Section	900 Community
Title	Nonschool Organizations/Groups/Individuals
Code	913
Status	Review
Adopted	August 1, 2015
Last Revised	March 23, 2020
Last Reviewed	July 27, 2015

Purpose

Any requests from nonschool organizations, groups, or individuals seeking to have students participate in nonschool-sponsored activities, awards, or scholarships shall be governed by this policy.

Definitions

Dissemination – any non-school organizations, groups, or individuals distributing or publicly displaying non-school materials to others:

1. On school property or during school-sponsored events; placing such material upon desks, tables, on or in lockers, walls, doors, bulletin boards, or easels; by handing out such materials to other persons; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions; or

2. At any time or location when creating, posting, or sending information using technical or digital resources owned, provided, or sponsored by the district.

When email, text messaging, or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by Board policy.[2][3]

~~**Nonschool organizations, groups, or individuals** – those entities that are not part of the school program, school sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.[1]~~

Nonschool materials - any printed, technological, **digital**, or written materials, **regardless of form, source or authorship**, prepared by nonschool organizations, groups, or individuals for posting or general distribution which are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites, and the like.

Nonschool organizations, groups, or individuals - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.[1]

~~**Distribution**— issuing nonschool materials to others on school property or during school sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions. When email, text messaging, or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by Board policy.[2][3]~~

Posting - publicly displaying nonschool materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

Prohibited activities and materials shall mean activities and materials that:

1. Violate federal, state or local laws, Board policy or district rules or regulations;
2. Are libelous, defamatory, obscene, lewd, vulgar or profane;
3. Advocate **for** the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/nicotine **vaping products**, alcohol or illegal drugs;
4. Incite violence, advocate use of force or threaten serious harm to the school or community;
5. Are likely to ~~or do~~ materially or substantially **disrupt or** interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions;
6. Interfere with, or advocate interference with, the rights of any individual or the safe and orderly operation of the schools and their programs; **or**
7. Violate written district administrative regulations or procedures on time, place and manner for ~~posting and distribution~~ **dissemination** of otherwise protected expression.

~~Posting and distribution~~ **Dissemination** by nonschool organizations, groups or individuals is governed by Board Policy 913.2.[3]

Authority

It is the policy of the Board that district facilities be used in accordance with the guidelines established in Board policy.[4]

The Board prohibits **dissemination of nonschool materials for the purpose of** advertisement or promotion by nonschool organizations, groups, or individuals during instructional time or at school-sponsored locations or activities not otherwise open to nonschool organizations, groups, or individuals. [5][6]

The district may enter into sponsorship and advertising agreements with outside entities in accordance with Board policy.[7]

Delegation of Responsibility

The Superintendent or his/her designee shall **develop administrative guidelines to implement this policy (913AG1)**. ~~be responsible for carrying out the provisions of this policy, unless otherwise~~

~~specifically noted in this policy.~~

Guidelines

~~The Superintendent or his/her designee will be responsible for developing guidelines for this policy (913AG1).~~

Legal

1. Pol. 220
2. Pol. 913
3. Pol. 913.2
4. Pol. 707
5. [24 P.S. 510](#)
6. [24 P.S. 511](#)
7. Pol. 913.1
- [24 P.S. 775](#)
- [24 P.S. 779](#)
- Pol. 000
- Pol. 240

Book	Policy Manual
Section	900 Community
Title	Dissemination by Nonschool Organizations, Groups or Individuals (new name)
Code	913.2
Status	Review
Adopted	August 1, 2015
Last Revised	March 23, 2020
Last Reviewed	July 27, 2015

Purpose

The purpose of this policy is to improve communication with parents/guardians by ~~distributing or posting~~ **disseminating** information that, while not necessarily generated by the schools, may be beneficial to students. ~~Any requests from nonschool organizations, groups or individuals seeking to have students participate in or be informed of the opportunity to participate in nonschool sponsored activities shall be governed by this policy.~~

Any organization or person seeking to ~~distribute~~ **disseminate** information on school property must have approval by the Superintendent or designee.

Activities or school-related information and materials from nonschool organizations, groups or individuals that are integrated with or presented as part of the district's curriculum or an approved school event or student organization are approved and governed by Board polices related to curriculum and student activities, and are not governed by this policy.[1][2][3]

Definitions

Dissemination – any non-school organizations, groups, or individuals distributing or publicly displaying non-school materials to others:

1. On school property or during school-sponsored events; placing such material upon desks, tables, on or in lockers, walls, doors, bulletin boards, or easels; by handing out such materials to other persons; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions; or
2. At any time or location when creating, posting, or sending information using technical or digital resources owned, provided, or sponsored by the district.

~~**Nonschool organizations, groups or individuals**~~—those entities that are not part of the school program, school sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. ~~When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by other Board policy.[4]~~

Nonschool materials - any printed, technological, **digital**, or written materials, **regardless of form, source, or authorship** ~~prepared by nonschool organizations, groups or individuals for electronic~~

~~posting or general distribution~~ which are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites and the like.

Nonschool organizations, groups or individuals - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by other Board policy.[4]

~~**Distribution** - issuing nonschool materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool materials to others while on school property or during school functions.~~

Posting - publicly displaying nonschool materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

~~**Prohibited activities and materials** - activities and materials which:~~

- ~~1. Are libelous, defamatory, obscene, lewd, vulgar, or profane.~~
- ~~2. Violate federal, state or local laws.~~
- ~~3. Violate Board policy or district regulations.~~
4. Advocate **for** the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco/**vaping products** nicotine, alcohol or illegal drugs.
- ~~5. Incite violence, advocate the use of force or threaten serious harm to the school or community.~~
- ~~6. Advocate use of force or urge violation of federal, state or municipal law, Board policy or district regulations.~~
- ~~7. Interfere with, or advocate interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.~~
8. Are likely to ~~or do~~ materially or substantially **disrupt or** interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions.
- ~~9. Are political campaign materials.~~ **or**
10. Violate written district administrative regulations or procedures on time, place and manner for ~~posting and distribution~~ **dissemination** of otherwise protected speech.

Authority

It is the policy of the Board that district facilities be used in accordance with the guidelines established in **this** Board policy.[5]

The Board prohibits the **dissemination of nonschool materials for the purposes of** advertisement or promotion by nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or **activities** events not otherwise open to nonschool organizations, groups or individuals.[6][7]

Fundraising, scholarships, awards, travel services, foreign trips, commercial activities, advertising, and sponsorship are governed by other Board policies.

Delegation of Responsibility

The Superintendent or designee shall be responsible for carrying out the provisions of this policy, unless otherwise specifically noted in this policy.

Guidelines

Distribution **Dissemination** of Nonschool Materials

In some cases, there may be a request to ~~distribute~~ **disseminate** printed nonschool materials **on school property or through district resources. Dissemination** ~~Distribution~~ of printed nonschool materials must be submitted to the Superintendent or his/her designee in writing along with a copy of the printed nonschool materials. Nonschool materials for programs/events/activities that are not school-sponsored must include the following disclaimer:⁷ "The West Chester Area School District does not sponsor or sanction this program/event/activity."

Requests for dissemination of nonschool materials through district social media channels shall be addressed through Board policy on district social media. [8]

The Board directs that the review and consideration of any nonschool materials requested under this policy shall not discriminate on the basis of content or viewpoint.

The district will only consider **dissemination** ~~distribution~~ of nonschool materials for:

1. Nonprofit groups serving students in the West Chester Area School District;⁷
2. ~~PTO~~ **Parent-teacher organizations, Home School Associations,** and ~~Bb~~ **ooster** groups serving students in the West Chester Area School District;⁷ **and**
3. Events involving children and sponsored by municipalities in the West Chester Area School District.

Others may be considered for posting on the electronic bulletin board.

Requests must be submitted at least two (2) weeks prior to the requested **dissemination** ~~distribution~~ date.

Once approval has been granted or denied, each building principal and secretary will receive a copy of the printed nonschool material indicating its approval status. Submitting organizations will also be notified of the decision.

Upon approval of hard copy distribution, organizations must reproduce the printed nonschool material, bundle them by classroom or as needed, and deliver them to each building. The district will provide the organization with the classroom counts or enrollments upon approval, or earlier if requested.

If approval is granted, the nonschool organization shall comply with Board policy and administrative regulations, and the district's time, place, and manner restrictions for dissemination of materials.

Nonschool materials shall not be disseminated during instructional time or school-sponsored activities.

Posting - Electronic Bulletin Board

Requests for permission to post to the district electronic bulletin board must be via email with a copy of the requested nonschool material attached and forwarded to the Superintendent or his/her designee. Nonschool material for programs/events/activities that are not school-sponsored must include the following disclaimer:⁷ "The West Chester Area School District does not sponsor or sanction this program/event/activity."

The district prohibits all posting on school property, other than to the district's electronic bulletin board or as otherwise permitted herein.

Non-Interference ~~With School Distributions~~ **Dissemination**

The ~~distribution~~ **dissemination** of nonschool materials shall not be permitted to interfere with the ~~distribution~~ **dissemination** of school-related materials.

Exception for Polling Places

This policy shall not apply to the portion of a school that is in use on an election day as a polling location. Campaign and related political materials may be ~~distributed~~ **disseminated** and ~~placed upon~~ school grounds at such location on an election day, as permitted by law and/or Board policy.

Distribution/Posting **Dissemination** in Accordance ~~With~~ Law

The district's distribution or posting of nonschool materials shall conform to federal and state laws and regulations.

No Vested Right or Contractual Relationship

The Superintendent's or his/her designee's approval of the **dissemination** ~~distribution or posting~~ of materials for nonschool organizations, groups or individuals shall only pertain to a particular request and shall confer no right to have future requests granted (as circumstances and procedures may change); nor shall the Superintendent's or his/her designee's approval create any contractual obligation on behalf of the district.

No Open Public Forum

By the adoption of this policy, the district does not intend to create an open public forum, as defined by law, for access to district ~~distribution or posting~~ **dissemination** of materials. The provisions of this policy will limit such ~~distribution or posting~~ **dissemination**.

Disclaimer

Permission to ~~distribute or post~~ **disseminate** materials does not signify an endorsement by the ~~school~~ district.

The district reserves the right to approve or deny any request for electronic ~~posting~~ or physical ~~distribution~~ **dissemination** of materials or products.

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|-------|----------------|
| Legal | 1. Pol. 105 |
| | 2. Pol. 122 |
| | 3. Pol. 230 |
| | 4. Pol. 220 |
| | 5. Pol. 707 |
| | 6. 24 P.S. 510 |
| | 7. 24 P.S. 511 |